

Harvard Public Schools
39 Massachusetts Avenue, Harvard, Massachusetts 01451

School Committee Meeting
Monday, March 26, 2018
6:15 PM
Upper Town Hall
13 Ayer Road, Harvard, MA 01451

- I. Call to Order and Read the Vision Statement (6:15)**
- II. Public Commentary (6:16)**
- III. Student Update (6:20)**
- IV. Social Studies Curriculum Presentation (elementary) (6:25)**
- V. Guidance Department Presentation (6:50)**
- VI. Grant Acceptance (7:15)**
- VII. Trip Consideration (7:20)**
- VIII. Superintendent Update (7:30)**
- IX. Walk Out Support Letter (7:40)**
- X. Discussion and Vote the Capital Off-Set to HES Building Project (7:55)**
- XI. Calendar Change For Election Date (8:15)**
- XII. Policy Review (8:20)**
- XIII. School Choice Consideration (8:30)**
- XIV. Town Article Assignment (8:40)**
- XV. Agenda Items (8:45)**
- XVI. Approval of Meeting Minutes (8:50)**
- XVII. Liaison/Sub-Committee Reports (8:55)**
- XVIII. Open to Interested Citizens' and School Committee Commentary (9:00)**
- XIX. Adjournment (9:05)**

Attachments: Superintendent Report, Grant Information, Calendar, Policies, Capital Off-Set Information

Vision Statement: The Harvard Public Schools Community, dedicated to educational excellence guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.

Field Trip Step 1B

Out of State/Overnight Field Trip Request Form

Advisor(s): Kristin McManus

Grade Level(s) of Students Attending Trip: Grades 10-12

Trip Destination:

Gaylord Texan Resort Hotel and Convention Center
1501 Gaylord Trail
Grapevine, TX 76051

Date of Departure: Wednesday, May 9, 2018

Time of Departure: (Depends on flight, but hopefully early morning.)

Date of Return: Sunday, May 13, 2018

Time of Return: (Depends on flight, but hopefully early afternoon.)

Travel Company (if applicable): n/a

Name of Contact Person: Judith McKinstry, MA State Director

Address: 28 Brierly Circle, Millbury, MA

Phone: 508-277-2459

Cost of Trip: Approx \$800-\$1,000

Plan to address overnight stipend for professional staff:

Include in students' cost. Students have already started the process of fundraising to help alleviate the cost.

Deposit Method and Due Dates:

Deposit of \$200 will be due by Tuesday, March 27. Students will fundraise thereafter, but the remainder will be due by the parent meeting.

Date of Parent Meeting(s): Thursday, April 26

Field Trip Step 1B

Please fill in the information on the back side of this sheet. Please remember to fill out the regular Field Trip Information Form as well prior to departure.

Directions: Complete the information requested below. Please include information about the history of the proposed field trip (if relevant) and travel documents (if necessary). You may attach additional sheets.

All faculty chaperones must fill out the two disclosure forms (1b and 14d) required by Massachusetts General Law. These two disclosure forms must be submitted with this sheet, and are available in the Main Office.

Purpose of Field Trip:

This proposed field trip is for the Business Professionals of America club to attend the National Leadership Conference. At the state conference March 3-5, students won 19 awards, some of which qualify them to compete nationally against students from across the country. In addition, students have the opportunity to participate in a nationally recognized Leadership Academy which offers intensive leadership training and also requires students to intern for at least 4 hours during the conference.

Trip Itinerary:

See attached. Please also see the list of awards from the State Leadership Conference (attached.)

**Business Professionals of America
2018 State Leadership Conference Results**

Student Name	Competition/Event	Place
Andrea Bradshaw	Keystone Award for Conference Intern	
Mischa Deruijter	Conference Intern	
Josh Canning	Conference Intern	
Ben Brown	Conference Intern	
Ethan Fitzsimmons	Conference Intern	
Marcela Leme	Conference Intern	
Mischa Deruijter	Rice Bowl Challenge	1st place
Stephen Scarano	Digital Media Production	2nd place
Misca Deruijter, Kyle Schoenberg, Rory Vandorpe, and Tal Lindsey	Economic Research Team	1st place
Patrick Flanagan	Extemporaneous Speech	5th place
Lance Jarosz	Extemporaneous Speech	4th place
Maryana Jeon, Marcela Leme, and Pilar Vellante	Global Marketing Team	5th place
Katherine Worden	Presentation Management Individual	2nd place
Patrick Flanagan and Ian Miller	Small Business Management Team	1st place
Jack Donaldson	Financial Math and Analysis	1st place
Ian Miller	Financial Math and Analysis	2nd place
Aiden Clarage	Financial Math and Analysis	3rd place
Tal Lindsey	Administrative Support Concepts	1st place
Ian Miller	Business Meeting Management	1st place
Rory Vandorpe	Business Meeting Management	2nd place
Jack Donaldson	Marketing, Management, and Human Resource Concepts	1st place
Katherine Worden	Marketing, Management, and Human Resource Concepts	2nd place
Patrick Flanagan	Marketing, Management, and Human Resource Concepts	5th place
Katherine Worden	Parliamentary Procedure Concepts	3rd place
Tal Lindsey	Parliamentary Procedure Concepts	4th place
Benjamin Rotker	Parliamentary Procedure Concepts	5th place



Today's students.
Tomorrow's business professionals.

[The SOURCE](#) | [Shop BPA](#) | [Contact](#)

UN/ID:

Password:

[Log In](#)

☐ Keep me logged in | [Login Help](#)

State and Local Links: [Choose Your State](#)

Custom Search

[About BPA](#) [Membership](#) [Service](#) [Compete](#) [NLC](#)



SCHEDULE OF EVENTS

[HOME](#) > [NLC](#) > [CONFERENCE RESOURCES](#) > [SCHEDULE OF EVENTS](#)

THIS IS A TENTATIVE SCHEDULE OF EVENTS FOR THE 2018 NATIONAL LEADERSHIP CONFERENCE. ALL EVENTS, INCLUDING TIMES, DATES, AND ROOM LOCATION ARE SUBJECT TO CHANGE. PLEASE CONTINUE TO CHECK THIS SCHEDULE FOR UPDATES.

Updated February 8, 2018

Date	Time	Event	Location
Tuesday, May 8	12:00 pm-6:00 pm	Competitive Events Center	Dallas 1-2
Tuesday, May 8	3:00 pm-10:00 pm	Registration/Information Desk	Texas Prefunction
Tuesday, May 8	3:00 pm-10:00 pm	Finance Desk	Texas Prefunction
Tuesday, May 8	3:00 pm-10:00 pm	Tour Desk	Texas Ballroom Reg Desk/Office C
Tuesday, May 8	3:00 pm-10:00 pm	Conference Headquarters	Texas Ballroom Reg Desk/Office C
Tuesday, May 8	4:00 pm-5:00 pm	Administrator's/Proctor's/Grader's Orientation	Dallas 5-7
Tuesday, May 8	5:00 pm-6:00 pm	Intern Orientation	Dallas 5-7
Tuesday, May 8	7:00 pm-8:00 pm	Host Committee Reception	Appaloosa 1
Wednesday, May 9	7:00 am-8:00 am	Administrator's/Proctor's/Grader's Orientation	Dallas 5-7
Wednesday, May 9	7:00 am-7:00 pm	Registration/Information Desk	Texas Prefunction
Wednesday, May 9	7:00 am-7:00 pm	Finance Desk	Texas Ballroom Prefunction
Wednesday, May 9	7:00 am-7:00 pm	Tour Desk	Texas Ballroom Reg Desk/Office C
Wednesday, May 9	7:00 am-7:00 pm	Conference Headquarters	Texas Ballroom Reg Desk/Office C
Wednesday, May 9	8:00 am-8:00 pm	Competitive Events Center/Test Distribution	Dallas 1-2
Wednesday, May 9	8:30 am-9:30 am	Intern Orientation	Grapevine Ballroom A
Wednesday, May 9	9:00 am-3:00 pm	Intern Desk	Grapevine Ballroom Reg Desk/Office A
Wednesday, May 9	1:00 pm-5:00 pm	NLC Exhibitor Showcase	Center Pre-function
Wednesday, May 9	1:00 pm-5:00 pm	BPA Prepaid Merchandise (T-shirts, tassles, pins, honor cords)	Texas Ballroom Reg Desk/Office A
Wednesday, May 9	12:00 pm-5:00 pm (last exam administered at 4:30 pm)	WSAP Open Events Lab	
Wednesday, May 9		Administrative Support Concepts (S/PS)	Texas Longhorn E
Wednesday, May 9		Business Meeting Management (S/PS)	Texas Longhorn E
Wednesday, May 9		Computer Programming Concepts (S/PS)	Texas Longhorn E
Wednesday, May 9		Financial Math & Analysis (S/PS)	Texas Longhorn E
Wednesday, May 9		Information Technology Concepts (S/PS)	Texas Longhorn E
Wednesday, May 9		Management/Marketing/Human Resources Concepts (S/PS)	Texas Longhorn E
Wednesday, May 9		Project Management Concepts (PS)	Texas Longhorn E
Wednesday, May 9		Business Math Concepts (ML)	Texas Longhorn E
Wednesday, May 9		Business Communication Skills Concepts (ML)	Texas Longhorn E

Wednesday, May 9	3:00 pm-4:00 pm	Candidate/Head Voting Delegate/Voting Delegate Briefing Meeting -All candidates & head voting delegates are required to attend. General Voting Delegates are invited to attend, but not required.	Longhorn D
Wednesday, May 9	4:00 pm-5:00 pm	Candidate Meeting and Testing	Longhorn D
Wednesday, May 9	4:00 pm-5:00 pm	Administrator's/Proctor's/Grader's Orientation	Dallas 5-7
Wednesday, May 9	4:00 pm-5:00 pm	Parade of Flags Rehearsal (State Rep Must Attend)	Texas Ballroom
Wednesday, May 9	4:00 pm-6:00 pm	Middle Level Leadership Kickoff (ML) Pre-registration is not required. All ML participants are automatically enrolled.	Grapevine Ballroom D
Wednesday, May 9	4:00 pm-6:00 pm	Administrative Support Team (S/PS/ML)	Longhorn F
Wednesday, May 9	5:00 pm-6:00 pm	SAAC Meeting	Grapevine Ballroom 2
Wednesday, May 9	5:00 pm-6:00 pm	CEAC Meeting	Grapevine Ballroom 1
Wednesday, May 9	5:00 pm-9:00 pm	Grading Room	Dallas 3-4
Wednesday, May 9	5:30 pm-6:30 pm	Intern Orientation	Grapevine Ballroom A
Wednesday, May 9	6:30 pm-7:30 pm	State Meetings	
Wednesday, May 9	6:30 pm-7:30 pm	Alaska	Fort Worth 2
Wednesday, May 9	6:30 pm-7:30 pm	Idaho	GWL: Fallen Timbers A & B
Wednesday, May 9	6:30 pm-7:30 pm	Illinois	GWL: White Pines I & II
Wednesday, May 9	6:30 pm-7:30 pm	Iowa-S	GWL: White Pines III
Wednesday, May 9	6:30 pm-7:30 pm	Iowa-PS	GWL: Red Oak
Wednesday, May 9	6:30 pm-7:30 pm	Ohio-S	Grapevine Ballroom D
Wednesday, May 9	6:30 pm-7:30 pm	Massachusetts	Grapevine Ballroom 1
Wednesday, May 9	6:30 pm-7:30 pm	Michigan	Grapevine Ballroom C
Wednesday, May 9	6:30 pm-7:30 pm	Minnesota-S	Dallas 5-7
Wednesday, May 9	6:30 pm-7:30 pm	Montana	Grapevine Ballroom A
Wednesday, May 9	6:30 pm-7:30 pm	Puerto Rico	Fort Worth 2
Wednesday, May 9	7:00 pm-8:00 pm	AICPA Advisor Reception: Pre-Registration and Ticket are required. Sponsored by AICPA	Mission Plaza
Wednesday, May 9	7:00 pm-8:00 pm	Parliamentary Procedure Team Objective Event (S)	Longhorn F
Wednesday, May 9	8:30 pm-10:00 pm	Opening General Session	Texas Ballroom
Wednesday, May 9	10:00 pm-11:00 pm	State Meetings	
Wednesday, May 9	10:00 pm-11:00 pm	Chicago Chapter	Fort Worth 3
Wednesday, May 9	10:00 pm-11:00 pm	Delaware	Grapevine Ballroom A
Wednesday, May 9	10:00 pm-11:00 pm	Florida	Dallas 5-7
Wednesday, May 9	10:00 pm-11:00 pm	Indiana	GWL: Fallen Timbers A & B
Wednesday, May 9	10:00 pm-11:00 pm	Kansas	GWL: White Pines I & II
Wednesday, May 9	10:00 pm-11:00 pm	Minnesota-PS	Fort Worth 2
Wednesday, May 9	10:00 pm-11:00 pm	New Mexico	GWL: White Pines III
Wednesday, May 9	10:00 pm-11:00 pm	Ohio-PS	Fort Worth 1
Wednesday, May 9	10:00 pm-11:00 pm	Oklahoma	Grapevine Ballroom D
Wednesday, May 9	10:00 pm-11:00 pm	South Carolina	GWL: Red Oak
Wednesday, May 9	10:00 pm-11:00 pm	Texas	Grapevine Ballroom C
Wednesday, May 9	10:00 pm-11:00 pm	Wisconsin	Grapevine Ballroom 1
Wednesday, May 9	Midnight	Curfew (Secondary & Middle Level)	
Thursday, May 10	6:30 am-5:00 pm	Competitive Events Center/Test Distribution	Dallas 1 ¹ 2
Thursday, May 10	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	Grapevine Ballroom B
Thursday, May 10	7:00 am-8:00 am	Intern Orientation	Grapevine Ballroom A
Thursday, May 10	7:00 am-8:30 am	State Officer's Breakfast	Grapevine Ballroom C
Thursday, May 10	7:00 am-9:00 am	Federal Income Tax Accounting (PS)	Grapevine Ballroom 4
Thursday, May 10	7:00 am-9:00 am	Fundamental Accounting (S)	Dallas 5-7
Thursday, May 10	7:00 am-9:00 am	Personal Financial Management (S/PS)	Longhorn F
Thursday, May 10	7:00 am-10:00 am	PC Servicing & Troubleshooting/MTA Windows OS Fundamentals (S/PS)	Longhorn F
Thursday, May 10	7:00 am-10:00 am	Fundamentals of Web Design/MTA HTML5 Application Developer Fundamentals (S/PS)	Longhorn F
Thursday, May 10	7:00 am-5:00 pm	Registration/Information Desk	Texas Ballroom Prefunction
Thursday, May 10	7:00 am-5:00 pm	Finance Desk	Texas Ballroom Prefunction
Thursday, May 10	7:00 am-5:00 pm	Tour Desk	Texas Ballroom Reg Desk/Office C
Thursday, May 10	7:00 am-5:00 pm	Conference Headquarters	Texas Ballroom Reg Desk/Office C
Thursday, May 10	8:00 am-9:00 am	Administrator's/Proctor's/Grader's Orientation	Grapevine Ballroom A
Thursday, May 10	8:00 am-1:30pm	DIGITAL LEARNING LAB SERIES-Adobe Academy ACA Boot Camp-Presented by Dan Armstrong, Adobe Education Leader	Yellow Rose Ballroom
Thursday, May 10	8:00 am-9:30 am	Visual Design Badge - Adobe Photoshop	Yellow Rose Ballroom
Thursday, May 10	10:00 am-11:30 am	Graphic Design and Illustration Badge - Adobe Illustrator	Yellow Rose Ballroom
Thursday, May 10	12:00 pm-1:30 pm	Print and Digital Publishing Badge - Adobe InDesign	Yellow Rose Ballroom
Thursday, May 10	8:00 am-10:00 am	BPA University: HowTheMarketWorks Final Round Presentations: Presented and Sponsored by HowTheMarketWorks	Grapevine 1
Thursday, May 10	8:00 am-12:00 pm	Computer Modeling (S)	
Thursday, May 10		Section 1	Del Rio 1
Thursday, May 10		Section 2	Del Rio 2
Thursday, May 10		Section 3	Del Rio 3
Thursday, May 10	8:00 am-12:00 pm	Digital Media Production (S)	
Thursday, May 10		Section 1	San Antonio 2
Thursday, May 10		Section 2	San Antonio 3
Thursday, May 10		Section 3	San Antonio 4
Thursday, May 10		Section 4	San Antonio 5

Thursday, May 10	8:00 am-12:00 pm	Extemporaneous Speech (ML)	
Thursday, May 10		Preparation	Ft. Worth 4
Thursday, May 10		Presentation	Ft. Worth 5
Thursday, May 10	8:00 am-12:00 pm	Extemporaneous Speech (S)	
Thursday, May 10		Preparation Sections 1-2	Ft. Worth 1
Thursday, May 10		Section 1	Ft. Worth 2
Thursday, May 10		Section 2	Ft. Worth 3
Thursday, May 10	8:00 am-12:00 pm	Graphic Design Promotion (ML)	Palomino 3
Thursday, May 10	8:00 am-12:00 pm	Graphic Design Promotion (PS)	
Thursday, May 10		Section 1	Mustang 1
Thursday, May 10		Section 2	Mustang 3
Thursday, May 10	8:00 am-12:00 pm	Graphic Design Promotion (S)	
Thursday, May 10		Section 1	Mustang 2
Thursday, May 10		Section 2	Mustang 4
Thursday, May 10		Section 3	Mustang 6
Thursday, May 10		Section 4	Mustang 5
Thursday, May 10	8:00 am-12:00 pm	Introduction to Video Production Team (ML)	Austin 5
Thursday, May 10	8:00 am-12:00 pm	Presentation Management Individual (S)	
Thursday, May 10		Section 1	Appaloosa 1
Thursday, May 10		Section 2	Appaloosa 2
Thursday, May 10		Section 3	Appaloosa 3
Thursday, May 10	8:00 am-12:00 pm	Video Production Team (S)	
Thursday, May 10		Section 1	Austin 1
Thursday, May 10		Section 2	Austin 2
Thursday, May 10		Section 3	Austin 3
Thursday, May 10	8:00 am-12:00 pm	Digital Media Production (PS)	San Antonio 1
Thursday, May 10	8:00 am-12:00 pm	Video Production Team (PS)	Austin 6
Thursday, May 10	8:00 am-12:00 pm	National Leadership Academy (S/PS)	Grapevine Ballroom D
Thursday, May 10	8:00 am-5:00 pm	Written Event Conflict Room	Grapevine Ballroom 2
Thursday, May 10	9:00 am - 5:00 pm	BPA Prepaid Merchandise (T-shirts, tassles, pins, honor cords)	Texas Ballroom Reg Desk/Office A
Thursday, May 10	9:00 am-9:50 am	BPA University: BPA Featuring JEA-Feature 1 - Taking Photography to a New Level	Grapevine Ballroom A
Thursday, May 10	9:00 am-11:00 am	Post-secondary Candidate Placement Committee & Candidate Interviews	National Officer Suite
Thursday, May 10	9:00 am-3:00 pm	Intern Desk	Grapevine Ballroom Reg Desk/Office A
Thursday, May 10	9:00 am-5:00 pm (last exam administered at 4:30 pm)	WSAP Open Events Lab	
Thursday, May 10		Administrative Support Concepts (S/PS)	Longhorn E
Thursday, May 10		Business Meeting Management Concepts (S/PS)	Longhorn E
Thursday, May 10		Computer Programming Concepts (S/PS)	Longhorn E
Thursday, May 10		Financial Math & Analysis (S/PS)	Longhorn E
Thursday, May 10		Information Technology Concepts (S/PS)	Longhorn E
Thursday, May 10		Management/Marketing/Human Resources Concepts (S/PS)	Longhorn E
Thursday, May 10		Parliamentary Procedure Concepts (S/PS)	Longhorn E
Thursday, May 10		Project Management Concepts (PS)	Longhorn E
Thursday, May 10		Business Math Concepts (ML)	Longhorn E
Thursday, May 10		Business Communication Skills Concepts (ML)	Longhorn E
Thursday, May 10		Business Fundamentals Concepts (ML)	Longhorn E
Thursday, May 10		Computer Literacy Concepts (ML)	Longhorn E
Thursday, May 10		Merit Scholar	Longhorn E
Thursday, May 10	9:00 am-5:00 pm	NLC Exhibitor Showcase	Center pre-function
Thursday, May 10	9:00 am-5:00 pm	Grading Room	Dallas 3-4
Thursday, May 10	9:30 am-11:30 am	College Payroll Accounting (PS)	Grapevine Ballroom 4
Thursday, May 10	9:30 am-11:30 am	Payroll Accounting (S)	Dallas 5-7
Thursday, May 10	10:00 am-10:50 am	BPA University: BPA Featuring JEA-Feature 2 - Design with Direction	Grapevine Ballroom A
Thursday, May 10	10:00 - 10:50 am	BPA University ADVISOR SESSION:Ultimate Session on Student Employability Skills presented by Danny Rubin	Grapevine 1
Thursday, May 10	10:30 am-12:30 pm	C++ Programming (S/PS)	Grapevine 5-6
Thursday, May 10	10:30 am-1:30 pm	Advanced Word Processing/MOS Word Exam 2013 (S/PS)	Longhorn F
Thursday, May 10	10:30 am-1:30 pm	Network Administration Using Microsoft/MTA Networking Fundamentals (S/PS)	Longhorn F
Thursday, May 10	11:00 - 11:50 am	BPA University: The Value of Certifications, Entrepreneurship and Small Business (ESB) Exam, and Other Certiport Certification Exams presented by Certiport	Grapevine Ballroom A
Thursday, May 10	11:00 am-11:50 am	BPA University ADVISOR SESSION: Five Tips for Teaching Social Media Marketing presented by Brandon Winter with Stukent	Grapevine Ballroom 1
Thursday, May 10	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	Grapevine Ballroom B
Thursday, May 10	12:00 pm-2:00 pm	Advanced Accounting (S)	Dallas 5-7
Thursday, May 10	12:00 pm-2:00 pm	Advanced College Accounting (PS)	Grapevine Ballroom 4
Thursday, May 10	1:00 pm-1:50 pm	BPA University ADVISOR SESSION: Creating Engaging Learning Environments with Business Simulations presented by Capsim	Grapevine Ballroom 1
Thursday, May 10	1:00 pm-3:00 pm	JAVA Programming (S/PS)	Grapevine 5-6
Thursday, May 10	1:00 pm-5:00 pm	Advanced Interview Skills (PS)	Pecos 2
Thursday, May 10	1:00 pm-5:00 pm	Advanced Interview Skills (S)	
Thursday, May 10		Section 1	Pecos 1
Thursday, May 10		Section 2	Pecos 3
Thursday, May 10		Section 3	Pecos 4
Thursday, May 10	1:00 pm-5:00 pm	Broadcast News Production Team (S)	

Thursday, May 10	1:00 pm-5:00 pm	Entrepreneurship Exploration (ML)	Ft. Worth 1
Thursday, May 10	1:00 pm-5:00 pm	Entrepreneurship (PS)	Ft. Worth 2
Thursday, May 10	1:00 pm-5:00 pm	Entrepreneurship (S)	
Thursday, May 10		Section 1	Ft. Worth 3
Thursday, May 10		Section 2	Ft. Worth 4
Thursday, May 10		Section 3	Ft. Worth 5
Thursday, May 10		Section 4	Ft. Worth 6
Thursday, May 10	1:00 pm-5:00 pm	Ethics & Professionalism (PS)	
Thursday, May 10		Preparation	Palomino 1
Thursday, May 10		Presentation	Palomino 2
Thursday, May 10	1:00 pm-5:00 pm	Computer Animation Team (S)	
Thursday, May 10		Section 1	Austin 4
Thursday, May 10		Section 2	Austin 5
Thursday, May 10	1:00 pm-5:00 pm	Presentation Management Team (ML)	Mustang 1
Thursday, May 10	1:00 pm-5:00 pm	Presentation Management Team (PS)	Mustang 3
Thursday, May 10	1:00 pm-5:00 pm	Presentation Management Individual (PS)	Mustang 2
Thursday, May 10	1:00 pm-5:00 pm	Presentation Management Team (S)	
Thursday, May 10		Section 1	Mustang 4
Thursday, May 10		Section 2	Mustang 5
Thursday, May 10		Section 3	Mustang 6
Thursday, May 10	1:00 pm-5:00 pm	Small Business Management Team (PS)	
Thursday, May 10		Preparation	San Antonio 1
Thursday, May 10		Presentation	San Antonio 2
Thursday, May 10	1:00 pm-5:00 pm	Small Business Management Team (S)	
Thursday, May 10		Preparation Sections 1-3	San Antonio 6
Thursday, May 10		Section 1	San Antonio 5
Thursday, May 10		Section 2	San Antonio 4
Thursday, May 10		Section 3	San Antonio 3
Thursday, May 10	1:00 pm-1:50 pm	BPA University: The Value of Certifications, New Microsoft Exams and Adobe Exam Insights presented by Certiport	Grapevine Ballroom A
Thursday, May 10	2:00 pm-3:30 pm	BPA Alumni Division Business Meeting	Grapevine Ballroom B
Thursday, May 10	2:00 pm-4:30 pm	DIGITAL LEARNING LAB SERIES- Post-secondary Division Program Presented by Social Assurity	Yellow Rose Ballroom
Thursday, May 10	2:00 pm-2:50 pm	BPA University: Adobe Academy Elective-Competitive Events using the Creative Cloud-Presented by Dan Armstrong, Adobe Education Leader	Grapevine 1
Thursday, May 10	2:00 pm-5:00 pm	Integrated Office Applications/MOS PowerPoint 2013 (S/PS)	Longhorn F
Thursday, May 10	2:00 pm-5:00 pm	Computer Security/MTA Security Fundamentals (S/PS)	Longhorn F
Thursday, May 10	2:00 pm-5:00 pm	Visual Basic/C# Programming/MTA Software Development Fundamentals (S/PS)	Longhorn F
Thursday, May 10	2:30 pm-3:30 pm	Banking & Finance (S/PS)	Dallas 5-7
Thursday, May 10	2:30 pm-4:30 pm	College Accounting (PS)	Grapevine Ballroom 4
Thursday, May 10	2:30 pm-4:30 pm	Managerial Accounting (PS)	Grapevine Ballroom 3
Thursday, May 10	3:00 pm-3:50 pm	BPA University: Adobe Academy Elective-What is New and Coming from the Adobe Creative Labs presented by Dan Armstrong, Adobe Education Leader	Grapevine 1
Thursday, May 10	3:00 pm-5:00 pm	Virtual College Experience	Grapevine Pre-function
Thursday, May 10	3:30 pm-4:30 pm	Secondary Division Campaign Rally Set-Up	Longhorn D
Thursday, May 10	4:00 pm-4:50 pm	BPA University: Adobe Academy Elective-Iconic Session - Digital Photography Understood -Presented by Dan Armstrong, Adobe Education Leader	Grapevine 1
Thursday, May 10	5:00 pm-7:00 pm	Secondary Division Business Meeting	Texas Ballroom
Thursday, May 10	Following Business Meeting	Secondary Division Campaign Rally	Longhorn D
Thursday, May 10	5:30 pm-8:30 pm	Advanced Spreadsheet Applications/MOS Excel Exam 2013 (S/PS)	Longhorn F
Thursday, May 10	5:30 pm-8:30 pm	Database Applications/MOS Access 2013 (S/PS)	Longhorn F
Thursday, May 10	5:30 pm-8:30 pm	Computer Network Technology/MTA Networking Fundamentals (S/PS)	Longhorn F
Thursday, May 10	6:00 pm-10:00 pm	BPA University: AICPA Bank On It Tournament: Presented and sponsored by AICPA and Start Here, Go Places.	Longhorn E
Thursday, May 10	6:30 pm-7:30 pm	Post-secondary Division Campaign Rally Set-Up	Grapevine Ballroom A
Thursday, May 10	8:00 PM	National Officer Tabulation Meeting	Fort Worth 1
Thursday, May 10	8:00 pm-10:30 pm	Post-secondary Division Business Meeting	Grapevine Ballroom A
Thursday, May 10	Following Business Meeting	Post-secondary Division Campaign Rally	Grapevine Ballroom A
Thursday, May 10	Following Campaign Rally	Post-secondary Caucus	
Thursday, May 10		Idaho	Mustang 6
Thursday, May 10		Indiana	Appaloosa 2
Thursday, May 10		Iowa	Mustang 4
Thursday, May 10		Kansas	Mustang 2
Thursday, May 10		Michigan	Palomino 3
Thursday, May 10		Minnesota	Mustang 3
Thursday, May 10		Montana	Appaloosa 1
Thursday, May 10		Ohio	Palomino 1
Thursday, May 10		Oklahoma	Palomino 2
Thursday, May 10		Texas	Appaloosa 3
Thursday, May 10		Wisconsin	Mustang 1
Thursday, May 10	8:30 pm-10:30 pm	Secondary State Caucus	
Thursday, May 10		Alaska	Ft. Worth 4
Thursday, May 10		Delaware	Austin 1
Thursday, May 10		Florida	Austin 2
Thursday, May 10		Idaho	Grapevine 2
Thursday, May 10		Illinois	Grapevine 4
Thursday, May 10		Indiana	Austin 5

Thursday, May 10		Michigan	Ft. Worth 6
Thursday, May 10		Minnesota	Austin 6
Thursday, May 10		Montana	Ft. Worth 7
Thursday, May 10		New Mexico	Ft. Worth 5
Thursday, May 10		Ohio	Grapevine 1
Thursday, May 10		Oklahoma	Austin 3
Thursday, May 10		South Carolina	Ft. Worth 3
Thursday, May 10		Texas	Grapevine 5-6
Thursday, May 10	11:00 pm-11:30 pm	Candidate Selection Committee Meeting	National Officer's Suite
Thursday, May 10	Midnight	Curfew (Secondary & Middle Level)	
Friday, May 11	6:30 am-7:00 pm	Competitive Events Center/Test Distribution	Dallas 1-2
Friday, May 11	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	Grapevine Ballroom B
Friday, May 11	7:00 am-8:00 am	Intern Orientation	Grapevine Ballroom A
Friday, May 11	7:00 am-3:00 pm	Written Event Conflict Room	Grapevine Ballroom 2
Friday, May 11	7:00 am-5:00 pm	Registration/Information Desk	Texas Prefunction
Friday, May 11	7:00 am-5:00 pm	Finance Desk	Texas Ballroom Prefunction across from Tours Desk
Friday, May 11	7:00 am-5:00 pm	Tour Desk	Texas Ballroom Reg Desk/Office C
Friday, May 11	7:00 am-5:00 pm	Conference Headquarters	Texas Ballroom Reg Desk/Office C
Friday, May 11	7:00 am- 5:00 pm	BPA Prepaid Merchandise (T-shirts, tassels, pins, honor cords)	Texas Ballroom Reg Desk/Office A
Friday, May 11	7:00 am-5:00 pm	Broadcast News Production Team Finals (S) (Students will complete projects 7:00 am-10:00 am)	Fort Worth 3
Friday, May 11	7:00 am-5:00 pm	Video Production Team Finals (S/PS) (Students will complete projects 7:00 am-10:00 am)	Fort Worth 4
Friday, May 11	7:30 am-11:00 am	Secondary Candidate Placement Committee & Candidate Interviews	National Officer Suite
Friday, May 11	8:00 am-8:50 am	BPA University: Back to Basics with BPA presented by the National Officer Team	Grapevine Ballroom A
Friday, May 11	8:00 am-9:30 am	Intermediate Word Processing (S/PS)	Longhorn F
Friday, May 11	8:00 am-9:30 am	Medical Office Procedures (S/PS)	Longhorn F
Friday, May 11	8:00 am-9:30 am	Spreadsheet Applications (ML)	Longhorn F
Friday, May 11	8:00 am-12:00 pm	Administrative Support Research Project (S)	
Friday, May 11		Section 1	Del Rio 1
Friday, May 11		Section 2	Del Rio 2
Friday, May 11		Section 3	Del Rio 3
Friday, May 11	8:00 am-12:00 pm	Economic Research Team (S)	
Friday, May 11		Section 1	Ft. Worth 5
Friday, May 11		Section 2	Ft. Worth 6
Friday, May 11		Section 3	Ft. Worth 7
Friday, May 11	8:00 am-12:00 pm	Financial Analyst Team (PS)	
Friday, May 11		Preparation	San Antonio 6
Friday, May 11		Presentation	San Antonio 1
Friday, May 11	8:00 am-12:00 pm	Financial Analyst Team (S)	
Friday, May 11		Preparation Sections 1-3	San Antonio 5
Friday, May 11		Section 1	San Antonio 2
Friday, May 11		Section 2	San Antonio 3
Friday, May 11		Section 3	San Antonio 4
Friday, May 11	8:00 am-12:00 pm	Human Resource Management (PS)	
Friday, May 11		Preparation	Austin 6
Friday, May 11		Presentation	Austin 1
Friday, May 11	8:00 am-12:00 pm	Human Resource Management (S)	
Friday, May 11		Preparation Sections 1-3	Austin 5
Friday, May 11		Section 1	Austin 2
Friday, May 11		Section 2	Austin 3
Friday, May 11		Section 3	Austin 4
Friday, May 11	8:00 am-12:00 pm	Parliamentary Procedure Team (S)	
Friday, May 11		Preparation Section 1	Appaloosa 1
Friday, May 11		Presentation Section 1	Appaloosa 2
Friday, May 11		Preparation Section 2	Appaloosa 3
Friday, May 11		Presentation Section 2	Appaloosa 4
Friday, May 11	8:00 am-12:00 pm	Website Design Team (ML)	Mustang 1
Friday, May 11	8:00 am-12:00 pm	Website Design Team (PS)	Mustang 3
Friday, May 11	8:00 am-12:00 pm	Website Design Team (S)	
Friday, May 11		Section 1	Mustang 4
Friday, May 11		Section 2	Mustang 5
Friday, May 11		Section 3	Mustang 6
Friday, May 11	8:00 am-12:00 pm (12:00 pm-2:00 pm-Service Project)	National Leadership Academy (S/PS)	Grapevine Ballroom D
Friday, May 11	8:00 am-5:00 pm (Last exam administered at 4:30 pm)	WSAP Open Events Lab	
Friday, May 11		Administrative Support Concepts (S/PS)	Longhorn E
Friday, May 11		Business Meeting Management (S/PS)	Longhorn E
Friday, May 11		Computer Programming Concepts (S/PS)	Longhorn E
Friday, May 11		Financial Math & Analysis (S/PS)	Longhorn E
Friday, May 11		Information Technology Concepts (S/PS)	Longhorn E
Friday, May 11		Management/Marketing/Human Resources Concepts (S/PS)	Longhorn E
Friday, May 11		Parliamentary Procedure Concepts (S/PS)	Longhorn E
Friday, May 11		Project Management Concepts (PS)	Longhorn E

Friday, May 11		Computer Literacy Concepts (ML)	Longhorn E
Friday, May 11		Merit Scholar	Longhorn E
Friday, May 11	9:00 am-9:50 am	BPA University: Yes, I'm Selling Something, But Trust Me It's Good, by Collin Corrington, Great American Opportunities	Grapevine Ballroom A
Friday, May 11	9:00 am-3:00 pm	Intern Desk	Grapevine Ballroom Reg Desk/Office A
Friday, May 11	9:00 am-5:00 pm	Grading Room	Dallas 3-4
Friday, May 11	10:00 am-10:50 am	BPA University: National Alumni Division Panel-Presented by the National Alumni Division	Grapevine 1
Friday, May 11	10:00 am-11:30 am	Legal Office Procedures (S/PS)	Longhorn F
Friday, May 11	10:00 am-12:00 pm	Fundamental Desktop Publishing (S/PS)	Longhorn F
Friday, May 11	10:00 am-12:00 pm	Basic Office Systems & Procedures (S/PS)	Longhorn F
Friday, May 11	10:00 am-4:00 pm	DIGITAL LEARNING LAB SERIES - Certifications Presented by Precision Exams	Yellow Rose Ballroom
Friday, May 11	11:00 am-11:50 am	BPA University: Discover the Entrepreneur in You presented by Northwood University	Grapevine Ballroom A
Friday, May 11	11:30 am-12:30 pm	National Showcase Business Panel	Grapevine Ballroom 5-6
Friday, May 11	12:00 pm-1:00 pm	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	Grapevine Ballroom B
Friday, May 11	12:30 pm-2:00 pm	National Honor Awards Session	Texas Ballroom
Friday, May 11	12:30 pm-2:30 pm	Advanced Office Systems & Procedures (S/PS)	Longhorn F
Friday, May 11	12:30 pm-2:30 pm	Digital Publishing (S/PS)	Longhorn F
Friday, May 11	12:30 pm-2:30 pm	Fundamental Word Processing (S/PS)	Longhorn F
Friday, May 11	12:30 pm-2:30 pm	Keyboarding Production (ML)	Longhorn F
Friday, May 11	1:00 pm-5:00 pm	Economic Research Individual (S)	
Friday, May 11		Section 1	Austin 1
Friday, May 11		Section 2	Austin 2
Friday, May 11		Section 3	Austin 3
Friday, May 11	1:00 pm-5:00 pm	Global Marketing Team (S)	
Friday, May 11		Section 1	Austin 4
Friday, May 11		Section 2	Austin 5
Friday, May 11		Section 3	Austin 6
Friday, May 11	1:00 pm-5:00 pm	Interview Skills (PS)	
Friday, May 11		Section 1	Mustang 1
Friday, May 11		Section 2	Mustang 3
Friday, May 11	1:00 pm-5:00 pm	Interview Skills (S)	
Friday, May 11		Section 1	Mustang 2
Friday, May 11		Section 2	Mustang 4
Friday, May 11		Section 3	Mustang 6
Friday, May 11		Section 4	Mustang 5
Friday, May 11	1:00 pm-5:00 pm	Network Design Team (PS)	
Friday, May 11		Preparation	San Antonio 1
Friday, May 11		Presentation	San Antonio 6
Friday, May 11	1:00 pm-5:00 pm	Network Design Team (S)	
Friday, May 11		Preparation Sections 1-2	San Antonio 5
Friday, May 11		Section 1	San Antonio 2
Friday, May 11		Section 2	San Antonio 3
Friday, May 11	1:00 pm-5:00 pm	Prepared Speech (ML)	Ft. Worth 2
Friday, May 11	1:00 pm-5:00 pm	Prepared Speech (PS)	Ft. Worth 1
Friday, May 11	1:00 pm-5:00 pm	Prepared Speech (S)	
Friday, May 11		Section 1	Ft. Worth 5
Friday, May 11		Section 2	Ft. Worth 6
Friday, May 11		Section 3	Ft. Worth 7
Friday, May 11	1:30 pm-2:30 pm	BPA National Showcase Set-Up	Grapevine Ballroom C
Friday, May 11	2:00 pm-3:00 pm	Administrator's/Proctor's/Grader's Orientation	Grapevine Ballroom A
Friday, May 11	2:00 pm-5:00 pm	AICPA Secondary Division Accounting Student Networking Event	Pecos 1-4
Friday, May 11	2:30 pm-5:30 pm	BPA National Showcase	Grapevine Ballroom C
Friday, May 11		V01 Virtual Multimedia and Promotion - Individual	Grapevine Ballroom C
Friday, May 11		V02 Virtual Multimedia & Promotion - Team	Grapevine Ballroom C
Friday, May 11		V03 Software Engineering Team	Grapevine Ballroom C
Friday, May 11		V04 Web Application Team	Grapevine Ballroom C
Friday, May 11		V05 Mobile Applications	Grapevine Ballroom C
Friday, May 11		V06 Promotional Photography	Grapevine Ballroom C
Friday, May 11		V08 Start-up Enterprise Team	Grapevine Ballroom C
Friday, May 11	2:30 pm-10:30 pm	BPA Day of Service	
Friday, May 11	2:30 pm-5:30 pm	Service Activities	
Friday, May 11		A Million Thanks	Grapevine Ballroom B
Friday, May 11		BPA United Care Packages	Grapevine Ballroom D
Friday, May 11		Freerice.com	Grapevine Pre-function
Friday, May 11		NOYS	Center Pre-function
Friday, May 11		Pocket Flags for Service	Grapevine Ballroom B
Friday, May 11		Special Olympics Chain of Love	Grapevine Ballroom 3-6
Friday, May 11	3:00 pm-4:00 pm	Financial Literacy (ML)	Longhorn F
Friday, May 11	3:00 pm-4:00 pm	Systems Administration Using Cisco (S/PS)	Longhorn F
Friday, May 11	3:00 pm-4:00 pm	SQL Database Fundamentals (S/PS)	Longhorn F
Friday, May 11	4:30 pm-5:30 pm	Business Law & Ethics (S/PS)	Longhorn F
Friday, May 11	4:30 pm-5:30 pm	ICD-10-CM Diagnostic Coding-Pilot (S/PS)	Longhorn F
Friday, May 11	4:30 pm-6:30 pm	Fundamental Spreadsheet Applications (S/PS)	Longhorn F
Friday, May 11	6:00 pm-7:00 pm	Walk for Special Olympics	TBD
Friday, May 11	6:30 pm-10:30 pm	Special Event: BPA Texas Hoedown	Longhorn B-D

Saturday, May 12	7:00 am-8:00 am	Competitive Event Judge's Orientation (Judged Event Administrators & Proctors are Required to Attend Orientation)	Grapevine Ballroom B
Saturday, May 12	7:00 am-12:00 pm	Grading Room	Dallas 3-4
Saturday, May 12	7:00 am-12:00 pm	Registration/Information Desk	Texas Ballroom Prefunction
Saturday, May 12	7:00 am-12:00 pm	Finance Desk	Texas Ballroom Prefunction across from Tours Desk
Saturday, May 12	7:00 am-12:00 pm	Tour Desk	Texas Ballroom Reg Desk/Office C
Saturday, May 12	7:00 am-12:00 pm	Conference Headquarters	
Saturday, May 12	7:00 am - 12:00 pm	BPA Prepaid Merchandise (T-shirts, tassels, pins, honor cords)	Texas Ballroom Reg Desk/Office A
Saturday, May 12	7:00 am-5:00 pm	Certiport Open Certification Lab	Longhorn Exhibit Hall E
Saturday, May 12	7:30 am-12:00 pm	Extemporaneous Speech Finals (S)	
Saturday, May 12		Preparation	Ft. Worth 3
Saturday, May 12		Presentation	Ft. Worth 4
Saturday, May 12	7:30 am-12:00 pm	Financial Analyst Team Finals (S)	
Saturday, May 12		Preparation	San Antonio 1
Saturday, May 12		Presentation	San Antonio 2
Saturday, May 12	7:30 am-12:00 pm	Human Resource Management Finals (S)	
Saturday, May 12		Preparation	Austin 1
Saturday, May 12		Presentation	Austin 2
Saturday, May 12	7:30 am-12:00 pm	Network Design Team Finals (S)	
Saturday, May 12		Preparation	Ft. Worth 6
Saturday, May 12		Presentation	Ft. Worth 5
Saturday, May 12	7:30 am-12:00 pm	Parliamentary Procedure Team Finals (S)	
Saturday, May 12		Preparation	Pecos 1
Saturday, May 12		Presentation	Pecos 2
Saturday, May 12	7:30 am-12:00 pm	Small Business Management Team Finals (S)	
Saturday, May 12		Preparation	San Antonio 6
Saturday, May 12		Presentation	San Antonio 5
Saturday, May 12	8:00 am-9:00 am	Computer Security-Application Event (S)	Longhorn F
Saturday, May 12	8:00 am-9:00 am	PC Servicing and Troubleshooting-Application Event (PS)	Longhorn F
Saturday, May 12	8:00 am-9:00 am	Systems Administration Using Cisco-Application Event (PS)	Longhorn F
Saturday, May 12	8:00 am-12:00 pm	Administrative Support Research Project Finals (S)	Del Rio 2
Saturday, May 12	8:00 am-12:00 pm	Advanced Interview Skills Finals (S)	Palomino 3
Saturday, May 12	8:00 am-12:00 pm	Computer Animation Team Finals (S)	Del Rio 1
Saturday, May 12	8:00 am-12:00 pm	Computer Modeling Finals (S)	Del Rio 3
Saturday, May 12	8:00 am-12:00 pm	Digital Media Production Finals (S)	Mustang 1
Saturday, May 12	8:00 am-12:00 pm	Economic Research Individual Finals (S)	Austin 3
Saturday, May 12	8:00 am-12:00 pm	Economic Research Team Finals (S)	Austin 4
Saturday, May 12	8:00 am-12:00 pm	Entrepreneurship Finals (S)	Austin 5
Saturday, May 12	8:00 am-12:00 pm	Global Marketing Team Finals (S)	Austin 6
Saturday, May 12	8:00 am-12:00 pm	Graphic Design Promotion Finals (PS)	Mustang 2
Saturday, May 12	8:00 am-12:00 pm	Graphic Design Promotion Finals (S)	Mustang 3
Saturday, May 12	8:00 am-12:00 pm	Interview Skills Finals (PS)	Palomino 1
Saturday, May 12	8:00 am-12:00 pm	Interview Skills Finals (S)	Palomino 2
Saturday, May 12	8:00 am-12:00 pm	Prepared Speech Finals (S)	San Antonio 3
Saturday, May 12	8:00 am-12:00 pm	Presentation Management Individual Finals (S)	Mustang 4
Saturday, May 12	8:00 am-12:00 pm	Presentation Management Team Finals (S)	Mustang 6
Saturday, May 12	8:00 am-12:00 pm	Website Design Team Finals (S)	Mustang 5
Saturday, May 12	9:00 am-12:00 pm	Intern Desk	Grapevine Ballroom Reg Desk/Office A
Saturday, May 12	9:30 am-10:30 am	Computer Security-Application Event (PS)	Longhorn F
Saturday, May 12	9:30 am-10:30 am	PC Servicing and Troubleshooting-Application Event (S)	Longhorn F
Saturday, May 12	9:30 am-10:30 am	Systems Administration Using Cisco-Application Event (S)	Longhorn F
Saturday, May 12	10:00 am-11:00 am	National Officer Reception (By Invitation Only)	National Officer Suite
Saturday, May 12	1:00 pm-2:00 pm	Virtual Event Forum (all virtual participants are invited)	Grapevine Ballroom A
Saturday, May 12	2:00 pm-3:00 pm	Joint CEAC/SAAC Meeting	Grapevine 1
Saturday, May 12	2:00 pm-4:00 pm	Contest Review-Drop in as needed between 2 pm and 4 pm to review the contest of your choice	Dallas 3-4
Saturday, May 12	3:00 pm-4:00 pm	SAAC Meeting	Grapevine 2
Saturday, May 12	3:00 pm-4:00 pm	CEAC Meeting	Grapevine 1
Saturday, May 12	6:00 pm-8:00 pm	Post-secondary Division Awards Session Finale	Texas Ballroom
Saturday, May 12	8:30 pm-11:30 pm	Secondary/Middle Divisions Awards Session Finale	Texas Ballroom
Saturday, May 12	Immediately following S/ML Awards Session	New National Officer Team Meeting	Ft. Worth 1
Saturday, May 12	Midnight	Curfew (Secondary & Middle Level)	
Sunday, May 13	7:00 am-8:00 am	Board of Trustee's Meeting	Pecos 1
Sunday, May 13	9:00 am-11:00 am	Corporate Meeting	Yellow Rose Ballroom
Sunday, May 13	11:00 am-12:00 pm	New Board of Trustee's Meeting	Pecos 1



Memo: School Committee Members

Topic: Financial Analysis

Date: March 26, 2018

From: Linda Dwight

Alice von Loesecke, with help from members from the financial committees in town, has compiled data about the finances of the new school building project. CPIC has agreed to contribute \$1,000,000 over 4 years and the school committee is again being asked to contribute \$1,000,000 over 5 years. With these two funds available, Alice shows the decreased impact of the building project for Harvard tax payers.

The first chart gives the numbers with and without the extra funding for just the HES project and also with the full town debt of proposed projects included. There are two different ban/bond options because they are both still under consideration until a multi-board meeting set for Tuesday, March 27th.

The second chart gives more detail; expanding on the information in the first chart.

The third graph is a pictorial representation of the full town debt impact to taxpayers over the next twelve years with the benefit of the \$2,000,000 from CPIC and the School Committee included.

	Yr 1 % Increase over FY18	Yr 1 to FY26 % Decrease	Yr 1 \$ Increase over FY18	FY26 \$ Increase over FY18	
HES Debt @ \$35.8M					
OPTION 1 - BAN / 25-yr 5%					
without funding	14.8%	-5.3%	\$ 1,429	\$ 917	
with funding	12.9%	-3.4%	\$ 1,244	\$ 917	
OPTION 2 - BAN (early) / 25-yr 4.25%					
without funding	14.2%	-5.8%	\$ 1,371	\$ 806	
with funding	11.6%	-3.2%	\$ 1,116	\$ 806	
	Yr 1 % Increase over FY18	FY26 % Decrease over FY18	Yr 1 \$ Increase over FY18	FY26 \$ Decrease over FY18	
Total Debt including HES @ \$35.8M					
Total + OPTION 1 HES					
without funding	15.8%	-2.7%	\$ 1,523	\$ 1,267	
with funding	13.7%	-1.0%	\$ 1,328	\$ 1,228	
Total + OPTION 2 HES					
without funding	14.4%	-2.4%	\$ 1,391	\$ 1,156	
with funding	11.7%	-0.2%	\$ 1,132	\$ 1,117	
Notes:					
The % increase is applicable to all taxpayer's total FY18 tax bill					
The \$ increase shown is for the median taxpayer (FY18 house value = \$563,500 and FY18 tax bill = \$9,664)					

Revised Schedule - HES 1yr BAN plus 25-yr bond													Other Funds
Debt	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	
Current Excluded Debt Payments	\$ 1,157,177	\$ 1,182,631	\$ 1,086,469	\$ 1,054,249	\$ 908,885	\$ 806,938	\$ 779,838	\$ 756,813	\$ 308,138	\$ 300,038	\$ 283,838	\$ 263,438	
Potential New Debt (\$M)													
Old Library Renovation 3.75% 20 yrs	0.38	\$ 16,756	\$ 33,153	\$ 32,435	\$ 31,717	\$ 30,999	\$ 30,281	\$ 29,563	\$ 28,845	\$ 28,127	\$ 27,408	\$ 26,690	
DPW Building 5.0% 20 yrs	2.50				\$ 125,000	\$ 246,875	\$ 240,625	\$ 234,375	\$ 228,125	\$ 221,875	\$ 215,625	\$ 209,375	
Hildreth House addition 5.0% 20 yrs	3.00			\$ 150,000		\$ 296,250	\$ 288,750	\$ 281,250	\$ 273,750	\$ 266,250	\$ 258,750	\$ 251,250	
Fire Truck(s) (15 yrs @ 5%)	1.00				\$ 50,000	\$ 98,750	\$ 96,250	\$ 93,750	\$ 91,250	\$ 88,750	\$ 86,250	\$ 83,750	
Fire Truck(s) (15 yrs @ 5%)	0.60					\$ 30,000	\$ 59,250	\$ 57,750	\$ 56,250	\$ 54,750	\$ 53,250	\$ 51,750	
Town Roads Phases 1,2,3	0.9												
Subtotal Potential New Debt		\$ 16,756	\$ 33,153	\$ 182,435	\$ 502,967	\$ 695,374	\$ 707,656	\$ 689,188	\$ 670,720	\$ 652,252	\$ 633,783	\$ 615,315	\$ (667,500)
Debt service support (CIF, Devens fund, etc.)				\$ (400,000)	\$ (450,000)	\$ (450,000)	\$ (400,000)	\$ (300,000)					\$ (2,000,000)
HES BAN 3.0%	5.0		\$ 150,000										
HES Bond 5.0% 25 yrs	35.8		\$ 895,000	\$ 3,189,125	\$ 3,117,375	\$ 3,045,625	\$ 2,973,875	\$ 2,902,125	\$ 2,830,375	\$ 2,758,625	\$ 2,686,875	\$ 2,615,125	
PROJECTED TOTAL EXCLUDED DEBT		\$ 1,157,177	\$ 1,199,387	\$ 2,164,622	\$ 4,025,809	\$ 4,079,937	\$ 4,061,369	\$ 4,048,126	\$ 3,809,233	\$ 3,710,915	\$ 3,604,496	\$ 3,493,878	
Excluded Debt Portion of Tax Rate		\$ 0.95	\$ 0.98	\$ 1.74	\$ 3.21	\$ 3.22	\$ 3.20	\$ 3.14	\$ 3.10	\$ 2.89	\$ 2.79	\$ 2.68	\$ 2.57
\$ Value of Excluded Debt for Median Tax Payer		\$ 536	\$ 555	\$ 1,002	\$ 1,864	\$ 1,889	\$ 1,898	\$ 1,881	\$ 1,875	\$ 1,764	\$ 1,718	\$ 1,669	\$ 1,618
YoY Change		\$ 20	\$ 447	\$ 862	\$ 25	\$ 9	\$ (17)	\$ (6)	\$ (111)	\$ (46)	\$ (49)	\$ (51)	
Annual % Change to FY18 Tax Bill		0.2%	4.8%	8.9%	0.3%	0.1%	-0.2%	-0.1%	-1.1%	-0.5%	-0.5%	-0.5%	
Debt Service as % of Operating Expenses		4.7%	4.7%	8.3%	15.0%	14.8%	14.5%	14.0%	13.5%	12.4%	11.7%	11.1%	10.5%

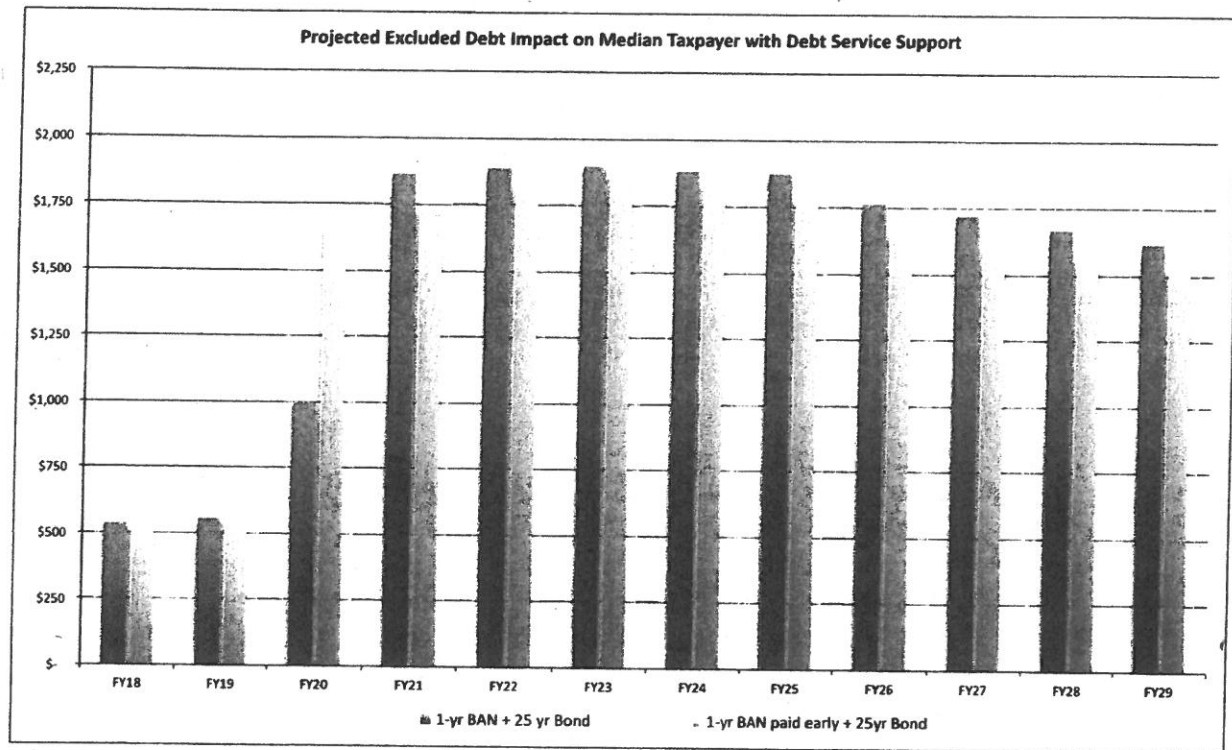
Revised Schedule - HES 1yr BAN (paid early) plus 25-yr bond													
Debt	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	
Current Excluded Debt Payments	\$ 1,157,177	\$ 1,182,631	\$ 1,086,469	\$ 1,054,249	\$ 908,885	\$ 806,938	\$ 779,838	\$ 756,813	\$ 308,138	\$ 300,038	\$ 283,838	\$ 263,438	\$ (667,500)
Subtotal Potential New Debt		\$ 16,756	\$ 33,153	\$ 182,435	\$ 502,967	\$ 695,374	\$ 707,656	\$ 689,188	\$ 670,720	\$ 652,252	\$ 633,783	\$ 615,315	\$ (2,000,000)
Debt service support (CIF, Devens fund, etc.)			\$ (550,000)	\$ (400,000)	\$ (300,000)	\$ (250,000)	\$ (250,000)	\$ (250,000)					
HES BAN 3.0% (6 months)	5.0		\$ 75,000										
HES Bond 4.25% 25 yrs	35.8		\$ 2,956,500	\$ 2,895,513	\$ 2,834,525	\$ 2,773,538	\$ 2,712,550	\$ 2,651,563	\$ 2,590,575	\$ 2,529,588	\$ 2,468,600	\$ 2,407,613	
PROJECTED TOTAL EXCLUDED DEBT		\$ 1,157,177	\$ 1,199,387	\$ 3,601,122	\$ 3,732,197	\$ 3,946,377	\$ 4,025,850	\$ 3,950,044	\$ 3,847,564	\$ 3,569,433	\$ 3,481,878	\$ 3,386,221	\$ 3,286,366
Excluded Debt Portion of Tax Rate		\$ 0.95	\$ 0.98	\$ 2.90	\$ 2.98	\$ 3.12	\$ 3.15	\$ 3.06	\$ 2.95	\$ 2.71	\$ 2.62	\$ 2.52	\$ 2.42
\$ Value of Excluded Debt for Median Tax Payer		\$ 536	\$ 555	\$ 1,668	\$ 1,728	\$ 1,827	\$ 1,864	\$ 1,829	\$ 1,782	\$ 1,653	\$ 1,612	\$ 1,568	\$ 1,522
YoY Change (\$)		\$ 20	\$ 1,112	\$ 61	\$ 99	\$ 37	\$ (35)	\$ (47)	\$ (129)	\$ (41)	\$ (44)	\$ (46)	
Percent Change to FY18 Median Tax Bill		0.2%	11.5%	0.8%	1.0%	0.4%	-0.4%	-0.5%	-1.3%	-0.4%	-0.5%	-0.5%	
Debt Service as % of Operating Expenses		4.7%	4.7%	13.8%	13.9%	14.3%	14.2%	13.8%	12.9%	11.6%	11.0%	10.4%	9.8%

	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
Projected Operating Expenses at 2.8% Increase	\$ 24,654,670	\$ 25,345,001	\$ 26,054,661	\$ 26,784,191	\$ 27,534,149	\$ 28,305,105	\$ 29,097,648	\$ 29,912,382	\$ 30,749,929	\$ 31,610,927	\$ 32,496,033	\$ 33,405,921
Total Valuation (\$000s)	\$ 1,216,915	\$ 1,229,084	\$ 1,241,375	\$ 1,253,789	\$ 1,266,327	\$ 1,278,990	\$ 1,291,780	\$ 1,304,698	\$ 1,317,745	\$ 1,330,922	\$ 1,344,231	\$ 1,357,674
Median Home Value	\$ 563,500	\$ 569,135	\$ 574,826	\$ 580,575	\$ 586,380	\$ 592,244	\$ 598,167	\$ 604,148	\$ 610,190	\$ 616,292	\$ 622,455	\$ 628,679

Note: using an estimated 1% annual increase in total valuation and median home value lowers future tax rates but not the dollar impact on the median tax bill.

FY18 Median Tax Bill \$ 9,664

HES Debt Option w/ funding	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
1-yr BAN + 25 yr Bond	\$ 536	\$ 555	\$ 1,002	\$ 1,864	\$ 1,889	\$ 1,898	\$ 1,881	\$ 1,875	\$ 1,764	\$ 1,718	\$ 1,669	\$ 1,618
1-yr BAN paid early + 25yr Bond	\$ 536	\$ 555	\$ 1,668	\$ 1,728	\$ 1,827	\$ 1,864	\$ 1,829	\$ 1,782	\$ 1,653	\$ 1,612	\$ 1,568	\$ 1,522





Memo: School Committee Members

Topic: Calendar Change Proposed

Date: March 26, 2018

From: Linda Dwight

The calendar approved for 2017-18 has April 3rd as an early release date to accommodate the town elections. The date was an informed estimate based on prior town meetings of past years. This year, the Town Meeting was moved to May 5th with the ballot vote on May 8th to ensure enough time for the MSBA process regarding the school building project. I am suggesting that we add May 8th as an early release date so that the community entering Bromfield has less contact and disruption to the student population. If approved, we will advertise the change to the families of our Harvard students.

Thanks for considering this change.

2017/18 School Calendar (approved 3/27)

August 2017						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
Su	Mo	Tu	We	Th	Fr	Sa
					1 ^{ER}	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21 ^{ER}	22	23
24	25	26	27	28	29	30

October 2017						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10 ^{HD}	11	12	13	14
15	16	17	18	19 ^{ER}	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 ^{HD}	21 ^{HD}	22	23	24	25
26	27	28	29 ^{HD}	30		

December 2017						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13 ^{ER}	14	15	16
17	18	19	20	21	22 ^{ER}	23
24	25	26	27	28	29	30
31						

January 2018						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24 ^{ER}	25	26	27
28	29	30	31			

February 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7 ^{HD}	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21 ^{ER}	22	23	24
25	26	27	28	29	30 ^{ER}	31

April 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3 ^{ER}	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 ^{ER}	26	27	28
29	30					

May 2018						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18 ^{ER}	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 ^{ER}	21	22	23
24	25	26	27	28	29	30

July 2018						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days of Note 2017/18

Aug 28, 29	Prof. Dev.	Nov 22 - 24	Thanksgiving	April 16 - 20	April Vacation
Aug 30	First Student Day (1 - 12)	Dec 25 - Jan 1	Winter Vacation	May 28	Memorial Day
Sep 4	Labor Day	Jan 15	Martin Luther King Jr.	June 20	Last Day of School
Oct 9, 1/2 10	Columbus Day/Prof. Dev.	Jan 16	Prof. Dev.		(including 5 snow days)
Nov 7, 10	Election/Veterans' Day	Feb 19 - 23	February Vacation		

town election date

GUIDELINES FOR PUBLIC COMMENT

A School Committee Meeting is a meeting of a government body at which members of the body deliberate over public business. We welcome the attendance of members of the school district community to view your School Committee as it conducts its regular business meeting.

Massachusetts General Laws Chapter 30A Section 20(f) governs public participation at open meetings covering all public bodies.

Chapter 30A:20 [Notice, Remote Participation, Public Participation, Certification]

(f) No person shall address a meeting of a public body without permission of the chair, and all persons shall, at the request of the chair, be silent. No person shall disrupt the proceedings of a meeting of a public body. If, after clear warning from the chair, a person continues to disrupt the proceedings, the chair may order the person to withdraw from the meeting and if the person does not withdraw, the chair may authorize a constable or other officer to remove the person from the meeting.

The School Committee believes that the school district community should have an opportunity to comment to the Committee on issues that affect the school district and are within the scope of the Committee's responsibilities. Therefore the Committee has set aside a period of time at each School Committee meeting to hear from the public. In addition, if the Committee believes that an issue requires a dialogue with the school district community, the Committee may schedule a separate public hearing on that issue.

Any citizen who wishes to make a presentation to the School Committee on an item which is of interest and within the scope of the Committee's responsibilities may request to be placed on the agenda for a particular meeting. Such request should contain background statements which would explain the scope and intent of the agenda item. The Chair of the Committee works with the Superintendent to formulate the meeting agendas. Together they will determine whether or not to place an item on the agenda and if the item is to be taken up they will also determine when to place an item on the agenda and all parameters to be required of the presenter.

Here are the general rules for the Committee's public comment period:

1. Public Comment shall be for a period of no more than 20 minutes and shall generally follow the opening of the meeting. The Committee reserves the right to rearrange its agenda to accommodate scheduled presenters.
2. Any citizen wishing to speak before the Committee shall identify themselves by name and address and shall speak for no longer than 3 minutes. No citizen may speak more than once without permission of the Chair. All citizens shall speak to the full Committee through the Chair and shall not address individual members or administrators.

3. Individuals may address topics on the agenda, items specified for public comment, or items within the scope of responsibility of the School Committee. The Chair shall rule out of order any individual who fails to honor the guidelines or who addresses a matter inappropriate for public comment.

4. Any Committee member may direct questions to the speaker through the Chair in order to clarify comments of the speaker.

FIRST READ: March 12, 2018

ADOPTED: March 26, 2018

SCHOOL COMMITTEE REVIEW OF PROCEDURES

It is expected that the Superintendent and administrative staff will need to issue procedures implementing policies of the School Committee. Many of these will be routine from year to year; others will arise in special circumstances; some will be drawn up under specific directions from the Committee.

The Committee may review the procedures developed by the Superintendent for the school system whenever they appear inconsistent with policy, goals, or objectives of the District, but it will revise or veto such procedures only when, in the Committee's judgment, they are inconsistent with policies adopted by the Committee.

The Committee will not officially approve procedures except as required by state law or in cases when strong community attitudes, or possible student or staff reaction, make it necessary or advisable for a regulation to have the Committee's advance approval.

Rules Pertaining to Staff and Student Conduct

Under Massachusetts law, the Superintendent is required to publish "rules and regulations pertaining to the conduct of teachers and students which have been adopted." Codes of discipline, as well as procedures used to develop such codes, shall be filed with the Dept. of Elementary and Secondary Education for information purposes only. Standards of conduct will be included in staff and student handbooks. These handbooks will be reviewed and approved annually by the School Committee.

LEGAL REF.: M.G.L. 71:37H

FIRST READ: March 12, 2018

ADOPTED: March 26, 2018

Superintendent Goals

Dr. Dwight presented her goals for the school year 2017/2018 as follows:

1. Leadership Team - to provide leadership support and guidance to the new leaders at both schools.
2. Innovation - to evaluate our advances in innovative teaching and learning for Harvard teachers and students.
3. Networking – to learn from educators in different districts in order to expand our knowledge and expertise.

Enrollment Numbers and School Choice Discussion

Dr. Dwight reviewed the enrollment numbers for October 1, 2017. The total enrollment for PK-12 is 1098 which is 19 students less than the 2016/2017 school year. The Committee discussed School Choice relative to the impact on the budget. The School Choice offset for the current school year was set for 62 students for a total offset of \$310,000. We are running short by 5 students with only 57 School Choice students enrolled this year creating a deficit of \$25,000 in the FY18 budget. In order to stay with a similar offset for FY19 Dr. Dwight is recommending that for budget planning purposes, 7 School Choice students be slotted, creating an offset of \$300,000. The discussion of which grades will have openings will happen at a later date.

Course Enrollment Numbers

The Committee reviewed the Bromfield enrollment numbers by course section for the 2017/2018 school year.

Bus Ridership Discussion

The Committee reviewed bus ridership and ride times for the 2017/2018 school year. Although bus 6 has low ridership, Sandra Martin from Dee bus company indicated that combining those riders with another bus would be problematic in terms of timing and length of ride. The Committee is not in favor of creating group bus stops or reducing a bus route at this time but it is something they will keep an eye on.

Professional Development Plan Review

Dr. Dwight presented the 2017-2018 Professional Development Schedule that defines how each of the early release, half day and full PD days will be utilized for teacher's professional learning opportunity.

Budget Process Timeline

Dr. Dwight reviewed the FY19 Budget Memorandum which showed the completed school budget is due to the town administrator by November 20, 2017 with the date reserved for the BOS to meet with departments set for November 28th. All budgets will be finalized and delivered to the Finance Committee by December 29th.

Town Meeting Warrant Articles

This year's warrant comprises 44 articles, all to be voted on at the May 5 Annual Town Meeting. Three ballot questions will be decided at Town Election May 8. Articles marked CSIF would be paid for with Capital Stabilization and Investment Fund money; those marked CPF would be paid for with Community Preservation Fund money.

1. Annual reports
2. Pay bill(s) of prior fiscal year
3. Extend sunset dates of Pond Road hazard mitigation and old library accessibility projects
4. Correct chapter number of Council on Aging bylaw
5. Transfer fiscal 2017 free cash to Capital Stabilization and Investment Fund \$1.3 million
6. Approve omnibus budget \$27.5 million
7. Appropriate money to Reserve Fund \$350,000
8. Purchase fire hose \$10,000
9. Pay for seasonal mowing \$15,000
10. Pay for roadside tree maintenance \$20,000
11. Add full-time town planner \$76,000
12. Add to Conservation Fund \$35,000
13. Fund Capital Stabilization and Investment Fund (CSIF) \$40,000
14. Pay capital committee funded debt (CSIF) \$74,750
15. Upgrade town fire alarm system (CSIF) \$27,066
16. Purchase town vault shelving system (CSIF) \$30,000
17. Study adequacy of fire station (CSIF) \$40,000
18. Purchase fire chief command car (CSIF) \$35,000
19. Replace Bromfield School hot water tanks (CSIF) \$28,000
20. Purchase water department emergency generator (CSIF) \$20,000
21. Upgrade Bromfield School bathroom (CSIF) \$25,000
22. Upgrade Cronin stage and lights (CSIF) \$100,000
23. Update Hildreth House study (CSIF) \$40,000
24. Amend license and permits code
25. Approve Hildreth Elementary School building project \$53.5 million
(School Building Committee estimates state reimbursement at \$18.4 to \$18.6 million)

LUNCH

26. Accept Community Preservation Committee (CPC) report
27. Preserve historic town documents (CPF) \$26,000
28. Control invasive plants (CPF) \$26,000
29. Add to affordable housing reserves (CPF) \$26,000
30. Pay CPC portion of Town Hall renovation debt (CPF) \$50,150
31. Pay CPC administrative expenses \$2,500
32. Adopt local option recreational marijuana excise tax
33. Add marijuana retail establishment and cultivation special permits to town bylaws
34. Add groundwater overlay district to town bylaws
35. Add agritourism overlay district to town bylaws
36. Citizen petition to amend Hildreth Housing overlay district to require inclusion of affordable units
37. Seek designation of Nashua, Squannacook, and Nissitissit rivers as Wild and Scenic Rivers
38. Annual authorization of town revolving fund limits
39. Authorize home-rule petition to enact a means-tested senior property tax exemption
40. Amend senior tax deferral qualifying amount and interest rate
41. Amend town bylaw to allow appointment of one nonresident assessor and eliminate Board of Assessors
42. Implement study-recommended merit-based salary adjustments for nonschool officials and employees
43. Accept gifts of property
44. Accept state highway funds

Ballot Questions:

1. Adopt Harvard charter
2. Pay for old library accessibility renovations with excluded debt
3. Pay for new elementary school with excluded debt

School Committee Meeting
Monday, March 12, 2018
6:15 p.m.
Upper Town Hall

Attendance: Mary Traphagen, Jon Green, John Ruark, Maureen Babcock, Peter Rowe and Linda Dwight. Absent: Nancy Lancellotti (arrived at 8:15 p.m.) and SusanMary Redinger (arrived at 7:40 p.m.).

Mary Traphagen called the meeting to order at 6:16 p.m.

John Ruark read the Vision Statement.

Public Commentary – None

Student Update

Chloe Cushing – Reported that Spring Sports will be starting soon and athletes are excited to get started. Students attended a presentation/simulator on texting and driving. It was awesome and very real. Students liked it and would recommend that it continues. Chloe attended a trip to New Orleans with Juniors and Seniors from Bromfield over February break. It was a great experience and students were able to delve into the culture, get a lot of work done, and reflect each night on their work during the day. Ms. Nilan is proposing an annual trip to New Orleans to continue this important service work.

Grant Acceptance

A gift from Fanfare in the amount of \$690.29 was presented to the Committee for approval. The gift is to pay the hotel costs and parking fees for Ms. Ufema to serve as a chaperone at the All State Music Festival in March.

Jon Green made a motion and John Ruark seconded to accept the gift from Fanfare as presented.

VOTE 3/0

The Harvard Schools Trust presented the following gifts to the School Committee for approval:

Boston Tea Party Museum Visit – Kate Guthro - \$1,200.00

Noise blocking earmuffs – Amy Bassage - \$187.04

Composting food waste – Lauren Crittendon - \$297.00

Jon Green made the motion and John Ruark seconded to accept the gift from the Harvard Schools Trust as presented.

VOTE 3/0

Review of School Building Committee Work to Date

Dr. Dwight explained the timeline and the process for resolution to complaints regarding Open Meeting Law violations. The complaints came as a result of the School Building Committee's Working Group not posting their meetings or minutes and for taking a vote to approve the maximum budget for the school building project, which was not on the agenda. The building committee has proposed remedies which include creating agendas and minutes, for previous meetings. Moving forward all Working Group agendas and minutes will be posted. The building committee will revote to approve the maximum budget for the school building project. Dr. Dwight shared updated renderings, floor plans, and site plans for the Hildreth Elementary School building project.

Superintendent Update

Hildreth Elementary Building Project Update

Here is a list of the actions completed in the past four weeks.

- *Held several meetings leading up to the submission of the Schematic Design Package; a required report by MSBA with many components including the costs, design, and special education report.

- *Gather documents for the two records requests. Spoke with our lawyer and the Attorney General's office for the two complaints regarding OML violations.

- *Held a well-attended public forum in Volunteers' Hall on 2/27.

- *Contacted committee leaders in town to set up times when the SBC may address their members at one of their regularly scheduled meetings. We have four of these meetings set in the next two weeks.

- *Set up eight community forums at a variety of times and locations.

Inclusion Committee Work

The inclusion Committee met on 2/27 and worked on a staff survey. The discussion also included the plans underway for the March 14th Walkout.

March 14th Plan

Leaders from area districts met and discussed the variety of responses to the march against gun violence. We shared ideas, procedures, and communications. Meanwhile, Scott received communication from students that they wanted to meet with him and plan an event at Bromfield. Scott and his leadership team met with them regularly for the past weeks. Our focus centered around guiding their efforts, teaching about demonstrations and their impact, safety, and respecting diverse perspectives.

Science Lab Update

We continue to work towards the completion of this project. The final task is the plumbing inspection. This will be the last piece of this complicated project.

Middle School Ramp Study

Peter, Mark, Marie S. and Dr. Dwight interviewed the three architectural firms who had submitted packets in response to our RFS. One firm was selected and are in negotiations about their fee proposal. Once an agreement is reached, they will begin the study. The study is to determine the best plan for the necessary egress from the second floor of the middle school wing.

Science Fair

Students, their families, staff, and community member joined together in a night of science. Throughout the day-long event which included set-up, judging, community visits, and an awards ceremony, the students' excitement and pride radiated out. It was a pleasure to observe and participate in this collaborative event.

Lawyer Change of Name/Location

After 34 years serving the legal needs of school committees, municipalities, businesses, individuals, and other Massachusetts government bodies, Deutsch Williams will be ceasing operations on March 31, 2018. The attorneys in the Deutsch Williams School and Labor and Employment Law Departments, including Liz Valerio, Rob Hillman, Nick Dominello, John Foscett, Wendy Chu, Erica Crystal, Matt Buckley, Caroline Thibeault, and Ken King have formed a new law firm and will be available to continue representation as "Valerio Dominello & Hillman LLC effective April 1, 2018. The office location is One Design Center Place, Suite 600, Boston, MA.

John Ruark made the motion and Jon Green seconded to authorize Mary Traphagen to sign forms to continue using the same attorneys with change of name and location.

VOTE 3/0

FY18 Mid-Year Budget Update

Peter Rowe presented an update on the FY18 mid-year budget. The General Fund/Omnibus Budget projection is showing a surplus of \$265,842. As a result, the plan is to reduce the Circuit Breaker and Devens FY18 offsets by approximately \$260,000. In addition, Mr. Rowe reviewed the FY18 Revolving account fund balances. The Circuit Breaker and School Choice fund balances are projected to come in less than budgeted. The Circuit Breaker shortfall may be made up by reducing the FY18 budget level and the School Choice short fall may be funded by appropriating from the existing fund balance. Current spending patterns indicate that we should not expect significant variances for the remainder of FY18.

John Ruark made a motion and Jon Green seconded to move that we table Agenda items IX (Discussion and Vote of Capital Off-Set to HES Building Project, X (Policy Review), and XI (Walk Out Plan and Support) until later in the meeting.

VOTE 3/0

Brainstorm Questions for the Student Advisory Meeting on March 30th

The Committee compiled the following questions to bring to the Student Advisory meeting for discussion.

1. Student safety and thoughts on the Walkout.
2. Youth at Risk Survey.
3. Bi-literacy Competency Test.

John Ruark made the motion and Jon Green seconded to move to revise the agenda and pull back Agenda items IX (Discussion and Vote of Capital Off-Set to HES Building Project, X (Policy

Review), and XI (Walk Out Plan and Support) prior to addressing School Committee agenda items for the next meeting.

VOTE 3/0

Discussion and Vote of Capital Off-Set to HES Building Project

Peter Rowe reported on the projection and expected fund balance available at year end in the Devens Revolving account. It is reasonable to expect that the Harvard Public Schools could choose, beginning in FY20, to direct an annual commitment of \$250,000 to support the costs of replacing the Hildreth Elementary School. It is also reasonable to expect that this commitment could be extended into years beyond FY20 as the enrollment growth and per pupil costs used for this analysis are conservative. The constraint would be a decision to not extend the current contract beyond FY20, or to enter into a new contract with terms less favorable to HPS. The Committee discussed if these funds could be committed during the years when the debt was highest. The amount could be flexible in terms of annual commitment and include a not to exceed dollar amount. The Committee tabled a vote until the next meeting.

Policy Review

<i>BDG-School Attorney – Jon Green made the motion and Nancy Lancellotti seconded to approve policy as amended. VOTE 5/0</i>
<i>BE – School Committee Meetings – SusanMary Redinger made the motion and Nancy Lancellotti seconded to approve policy as amended. VOTE 5/0</i>
<i>BEC – Executive Session – SusanMary Redinger made the motion and Nancy Lancellotti seconded to approve policy as amended. VOTE 5/0</i>
<i>BEDB – Agenda Format – SusanMary Redinger made the motion and Jon Green seconded to approve policy as amended. VOTE 5/0</i>
<i>BEDD – Rules of Order – Policy Reviewed.</i>
<i>BEDF – Voting Methods – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0</i>
<i>BEDH-E – Guidelines for Public Comment – First Read – will be brought back to the March 26th meeting.</i>
<i>BEDH – Public Comment at Committee – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0</i>
<i>BEE – Special Procedures for Conducting Hearings – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0</i>
<i>BG – School Committee Policy Development – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0</i>
<i>BGB – Policy Adoption – Policy Reviewed.</i>
<i>BGD – School Committee Review of Procedures – First Read will be brought back to the March 26th meeting.</i>
<i>BGE – Policy Dissemination – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0</i>

BGF – Suspension of Policies – Policy Reviewed.
BHC – School Committee/Staff Communications – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0
BHE – Use of Electronic Messaging by School Committee Members – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0
BIA – New School Committee Member Orientation – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0
BIBA – School Committee Conferences, Conventions and Workshops – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0
BID – School Committee Member Compensation and Expenses – SusanMary Redinger made the motion and Jon Green seconded to approve the policy as amended. VOTE 5/0
BJ – School Committee Legislative Program – SusanMary Redinger made the motion and Nancy Lancellotti seconded to approve the policy as amended. VOTE 5/0
BK – School Committee Memberships – Policy Reviewed.

Walkout Plan and Support

Several Bromfield students reached out to administration over February vacation about the possibility of participating in a plan for a student walkout on March 14th which is a nationwide event. The Committee is very supportive. John Ruark agreed to write a letter in support of the event that will be brought back to the next meeting for School Committee approval.

Agenda Items – March 26th

Curriculum – Social Studies
Guidance presentation
Field Trip approval
Assign Articles for Town Meeting
School Choice
Capital Offset question
Policy
Walk out Letter

Approval of Meeting Minutes

John Ruark made the motion and SusanMary Redinger seconded to approve the minutes of the February 12th meeting as amended.
VOTE 5/0

Liaison/Sub-Committee Reports

Mary Traphagen – no update

Jon Green – no update

Nancy Lancellotti – schedule to meet the next Tuesday

SusanMary Redinger– Capital will meet Monday for the last time before ATM. SusanMary Redinger will distribute reports when they are completed.

TBS Website review is 90% complete.

SusanMary judged the Science Fair projects with Mary Traphapen which was really great.

SusanMary Redinger thanked Mary for getting everything organized and for presenting, it was a great opportunity.

John Ruark – HEAC - RFP for the school lighting project is moving forward.

Athletic Advisory – the backboards at HES are working great and HAA is excited to have them.

Analysis of the turf field is moving forward. HAA will fund the study.

The boys' basketball team won the sportsmanship award. Chloe Alfieri won the district track award.

DEAC will be meeting on March 22nd.

Interested Citizens Commentary and School Committee Commentary

Jennifer Finch – Codman Hill Road, Question on Policy

No School Committee Commentary

Adjournment

SusanMary Redinger made the motion and Jon Green seconded to adjourn the meeting at 9:38 p.m.

VOTE 5/0

Respectfully submitted:

Mary Zadroga