

Harvard Public Schools
39 Massachusetts Avenue, Harvard, Massachusetts 01451

School Committee Meeting
Monday, April 10, 2017
6:00 p.m.
Upstairs at Town Hall

- I. Call to Order (6:00)**
- II. Read the Core Value Statement (6:01)**
- III. Reorganization of Officers (6:05)**
- IV. Review School Committee Norms (6:10)**
- V. Open to Interested Citizens' Commentary (6:15)**
- VI. Student Report (6:18)**
- VII. Service Trip Approval (6:22)**
- VIII. Grant Approval (6:25)**
- IX. Share the Bromfield parent survey and Hildreth Elementary student survey (6:30)**
- X. Share the Youth at Risk Survey results (6:45)**
- XI. Superintendent Report (7:15)**
- XII. Update on the Building Project (7:25)**
- XIII. School Committee Self-Evaluation results (7:30)**
- XIV. School Choice recommendations (7:45)**
- XV. Update on Charter Commission Letter Draft (8:00)**
- XVI. Review meeting minutes (8:15)**
- XVII. Liaison/Sub-committee reports (8:20)**
- XVIII. Suggest future agenda items (8:30)**
- XIX. Open to Interested Citizens' and School Committee Commentary (8:35)**
- XX. Executive Session: to discuss strategy with respect to collective bargaining with the Harvard Teachers Association (8:45)**
- XXI. Adjournment (9:00)**

Documents: Superintendent's report, Youth at Risk Survey results, Bromfield Parent survey results, HES student survey results, Charter Commission letter draft, meeting minutes, travel forms, grant documentation, SC Self-Evaluation

Core Value Statement: School Climate– We believe that the Harvard public schools strive to create a safe and inclusive environment for students, faculty, and staff that values diversity and fosters respect for learning, self, and others.

Harvard School Committee Operating Norms

Vision Statement:

The Harvard Public Schools community, a leader in educational excellence, guides each student to realize his or her highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They continue to develop the confidence and ability to collaborate, contribute, and adapt in an ever-changing world.

Governance:

The School Committee will conduct its business in a manner accessible to the public, and in accordance with the Open Meeting Law.

We respect the need for all Committee members to have adequate time to prepare for meetings. Meeting materials will be submitted in time to be included in committee meeting packets which will be distributed to members no later than 48 hours prior to a meeting.

Members will come to meetings well-prepared to discuss issues on the agenda and to participate in efficient decision making while exhibiting professional conduct and behavior. Debate and thorough discussion of matters is encouraged, and members agree to maintain civility and respect despite any difference in opinions or views.

We shall conduct business through a set agenda that advances district goals. Emerging items shall be addressed in subsequent meetings through planned agenda items, unless it is determined by the School Committee Chairperson that it would be detrimental to delay the issue. Requests to add items to an agenda shall be made to the Superintendent and the School Committee Chairperson.

School Committee members agree to thoughtfully seek and support solutions that will provide the greatest benefits to students. Wherever possible, the committee will involve members of the community, parents, students, faculty and the administration in the consideration of major initiatives and significant changes. Once the School Committee has taken action, Committee members will support the official position of the School Committee.

School Committee members agree to recognize and respect that their authority exists only when a quorum of the Committee meets and not as individual Committee members.

The Superintendent and the School Committee recognize the importance of working collaboratively with town officials, boards and committees, and we will actively seek ways to enlist their support in our efforts.

We adopt Roberts Rules of Order as our guide.

Communication:

The Superintendent and the School Committee practice proactive communication and agree that there will be no surprises. If School Committee members have questions or concerns, they agree to contact the Superintendent and/or Chairperson well in advance of a meeting. Members will work collaboratively and share information within the parameters of the Open Meeting Law.

It is the role of the Chairperson to act as the spokesperson for the Committee. Members will direct requests for comments by the media to him/her. As individuals, Committee members are welcome to express their own personal views and opinions.

The school committee shall exercise leadership in vision, planning, policy, budgeting, evaluation, and advocacy of the school district.

Authority and Responsibilities

It is the responsibility of the Superintendent to oversee the hiring, evaluation and handling of personnel issues and to manage the day-to-day operations of the school district; it is the responsibility of the School Committee to evaluate the Superintendent's effectiveness in these matters.

We respect the Superintendent's role as the administrator for the district and his/her oversight of the schools' administrators, who in turn manage their respective faculty and staff.

Committee members will channel requests for information, reports, etc., through the Committee Chair rather than directly to staff. Committee members are encouraged to share information with the Superintendent that they feel is important to the management and/or leadership of the district.

Committee members will refer to the proper chain of command the questions and concerns they receive from members of the school community. Committee members understand that due to privacy concerns they may not receive direct feedback on the disposition of the questions and concerns that they forward.

We shall not use our positions for personal or partisan gain nor shall we take any independent actions that may compromise the School Committee as a whole.

Evaluation and Improvement:

The School Committee will evaluate its performance on an annual basis and will assess the results of the evaluation to determine areas or aspects in need of improvement.

School Committee members and the Superintendent appreciate the benefits of professional growth and development, and agree to participate in experiences designed to further their knowledge and understanding and to advance the work of our public schools.

All new School Committee members will attend the required MASC orientation within their first year of service.

We recognize the importance of honoring our agreed upon norms and we agree to hold ourselves and each other accountable for upholding them.

We shall review, revise and reaffirm these operating norms on an annual basis.

Field Trip Approval Form 2015-2016

Please turn this form in to the principal at least eight weeks prior to the proposed field trip date.

Purpose of Field Trip and Curricular Connection:

see attached

Date(s) of Trip: Feb 16, 2018 - Feb 24, 2018 Advisor(s): Patricia Nilan

Students/Class/Grade Level Attending the Field Trip: 10th - 12th

Destination: New Orleans, Louisiana - United Saints Recovery Project

Departure Time: TBD (Based on Flight) Return Time: TBD (Based on Flight)

Mode of Transportation: Bus, Plan, Van, Trolley

(If travelling by private car, the 'Registration Form For Student Transportation In Private Vehicles' should be completed for all drivers-the form is available in the file cabinet in the small conference room in the main office).

Important: If a diabetic student is going on the trip, a nurse must go on the trip unless the parent is going on the trip.


Department Leader Signature/Approval


Principal Signature/Approval

Nurse Signature/Acknowledgment

Field Trip Approval Form 2016-2017

Purpose of Field Trip and Curricular Connection

The purpose of this field trip is to

1. Provide students with an opportunity for doing community service- including the senior community service project.
2. Expose students to other cultures.
3. Teach students about Hurricane Katrina and cultural issues of that time period.
4. Expose students to social justice issues such as homelessness, hunger, and poverty.
5. Provide opportunities for students to work together (Teamwork).
6. Learn new skills, such as building and construction.

Out of State/Overnight Field Trip Request Form

Advisor(s): Patricia Nilan

Grade Level(s) of Students Attending Trip: 10th-12th

Trip Destination: New Orleans

United Saints Recovery Project

Date of Departure: Feb 16, 2018

Time of Departure: TBD - Based on Flights

Date of Return: Feb 24, 2018

Time of Return: TBD - Based on Flights

Travel Company (if applicable): None

Name of Contact Person: Patricia Nilan

Address: 2 Suncook St, Pepperell

Phone: 978-852-9752

Cost of Trip: \$1800.00

Plan to address overnight stipend for professional staff:

Calculated into student price

Deposit Method and Due Dates:

See below

Date of Parent Meeting(s): TBD

1 in spring 2017

1 about 1-2 weeks before trip

Please fill in the information on the back side of this sheet. Please remember to fill out the regular Field Trip Information Form as well prior to departure.

Deposit method - checks made to "Brimfield Cares"

Due Dates:

\$500.00 - due May 15th, 2017

\$250.00 - due June 15th, 2017

\$250.00 - due Sept 1st, 2017

\$250.00 - due Oct 1st, 2017

\$250.00 - due Nov 1st, 2017

Balance due by Jan 5th 2018

Field Trip Step 1B

Directions: Complete the information requested below. Please include information about the history of the proposed field trip (if relevant) and travel documents (if necessary). You may attach additional sheets.

All faculty chaperones must fill out the two disclosure forms (1b and 14d) required by Massachusetts General Law. These two disclosure forms must be submitted with this sheet, and are available in the Main Office.

Purpose of Field Trip:

1. Provide students with an opportunity for doing community service, including the Senior Community Service Project.
2. Expose students to other cultures.
3. Teach students about Hurricane Katrina and other cultural issues from that time period.
4. Expose students to social justice issue such as homelessness, hunger, and poverty.
5. Provide opportunities for students to work together.
6. Learn new skills, such as building and construction.

Trip Itinerary:

See attached

United Saints Recovery Project – New Orleans Service Trip Itinerary

Friday, February 16, 2018 – Depart Bromfield to fly to New Orleans (Time TBD)
Arrive in New Orleans, check in, unpack, and bed.

Saturday, February 17, 2018

Wake and Breakfast: 7:00am-8:00am

Service Project: 8:30-11:30am

Possible Projects

ARNO

ARC

Green Light New Orleans

Lunch 11:30 – 12:00 (Bag lunch supplied)

History Culture Tour 12:00 – 4:00

Lower 9th Ward

Abandoned House

Levy

Make it Right Houses

Mr. Green House

Living Museum

Katrina Memorial

Charity Hospital

Dinner 5:00-6:00 Cici's

Team-bonding 6:30- 7:00

Reflection 7:00-8:00

Free group time till 10:00

In rooms at 10:30 then lights out

Sunday Feb 18,2018

Wake and breakfast 7:00-8:00

Jean Lafitte National Historical Park and Preserve 8:30-11:30

Lunch 11:30-12:00 (bag lunch in park)

Cultural and Historical Tour 12:30- 2:30

Garden District

Cemeteries

Trolley to French Quarter 3:00-6:00

Historical tour

Free Time

Dinner at the French Quarter

Reflection 7:00-8:00

Free group time till 10:00

In rooms at 10:30 then lights out

Monday Feb 19th- Friday Feb 23rd

Breakfast 6:00-7:00

Morning meeting 7:00-7:30

Community Service 8:00-4:00

Dinner 4:00- 5:00

Free group time 5:00-7:00 (soccer, games, etc)

Reflection 7:00-9:00

Rooms and bed 10:00

Tuesday Feb 24th Depart New Orleans and arrive home

HARVARD PUBLIC SCHOOLS

MUSIC DEPARTMENT

14 Massachusetts Avenue

Harvard, MA 01451

Ms. Rebecca Ufema – Chair, Unified Arts (K-12), Choral Director

Mr. Craig A. Robbins – Band Director, Music Teacher

Instruments to be/repared by Anthem Instruments:

FY 2016

Executed: Euphonium – (4-Valve): valve work, dents removed, slides cleaned/lubricated

Est. cost: \$250

Executed: Euphonium – (3-valve): third valve freed, compression addressed slides - lubricated

Est. cost: \$100

Executed: French Horn – (double valve): valves freed, lubricated, re-strung all valves, all tuning slides free, lubricated, dents removed

Est. cost: \$250-300

Executed: Trombone: extensive slide work done, dents removed in bell, crook, cleaning present, lubrication

Est. cost: \$200

Executed: French Horn – (double valve): valves freed, lubricated, re-strung all valves, all tuning slides free, lubricated, dents removed, new bumpers present on all valves

Est. cost: \$300

Executed: Trombone: slide work, dents removed, lubricated, working well

Est. cost: \$100

To Be Repaired: Trumpet: valves cleaned, new felts, new springs, slides free & lubricated, bathed & polished, minor dent work

Est. cost: \$200

Donation: Trombone case: (NEW) Est. cost: \$150

Donation: Tuba case: (blemished) Est. cost: \$500 (New: \$559.99)

Total Est. Cost of Repairs: \$1450

Cases: \$ 650

Total Donations: \$2050

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Instruments to be/repared by Anthem Instruments:

FY 2017

Executed: Bass Clarinet: repad lower keys, adjustment to body

Est. cost: \$75

Executed: Baritone Sax: body adjustment, new corks, alignment, octave key adj.

Est. cost: \$100

Executed: Alto Saxophone: repad lower keys, body adj/alignment, new cork

Est. cost: \$150

Donation: Bass Clarinet case: (NEW) Est. cost: \$120

Estimate Given: French Horn – (double valve): valves freed, lubricated, re-strung all valves, all tuning slides free, lubricated, dents removed, new bumpers present on all valves, Major satering job

Donation: Bb Clarinet Case: (NEW) Est. cost \$100

Donation: Flute Case: (NEW) Est. cost \$85

Executed: Trombone: slide work, major dents removed, lubricated, working well

Est. cost: \$350

Total Est. Cost of Repairs: \$795

Cases: \$185

Total Donations: \$980

\$3030 for SY 16-17

Superintendent's Update
April 10, 2017

I. Hildreth Elementary building project update

Here is a list of the actions completed in past weeks:

- We received disappointing news that our OPM lead, Stephanie Gilman, resigned from NV5. She is planning to help with the transition to a new member of the NV5 team. We will meet the new potential lead, Tom Murphy (resume attached), on Tuesday, April 11th.
- The Visioning Committee and the School Building Committee both met during the week of March 27th to consider schematic designs and estimated costs.
- We also had two workshops to refine the schematic designs. Members of the School Building Committee met with Arrowstreet and NV5 to review the adjacencies, parking lots, and building orientations.
- SusanMary presented an update to the community at the Annual Town Meeting.
- The Education Plan is mostly complete and requires an endorsement from the School Committee. (see attached)

II. Principal Search Plan

The search committee consists of three classroom teachers, one special educator, one special area teacher, and several parents. All of these volunteers have agreed to the following schedule.

April 10th, 3:30 - initial meeting to go over the process, and receive the set of applications to review

April Break - read over the applications and select your top choices for interview consideration

April 25th, 3:30 - meet to review selected applicants, decide on interview questions and the evaluation tool

April 28th, 4:00 - 8:00 - interviews

May 2nd, 4:00 - 8:00 - interviews

May 4th, 4:00 - 8:00 - interviews (if necessary)

I am excited that we already have 26 applications within 3 days of posting. I am confident that we will successfully find the next leader for HES.

III. Professional Development .5 Day

The teachers used the time to meet as curriculum departments across the grades PreK – 12. They focused on diversity as it related to their area of teaching and then continued the cross-grade curriculum coordination started in the fall. The elementary vertical team leaders and department chairs led the sessions.

Superintendent's Update
April 10, 2017



IV. Arm in Arm Event Planned

The first event will take place on April 29th at 8PM at Fruitlands when Charles Dew shares his story with the Harvard Community. His book, *The Raising of a Racist*, will be on sale at the free event.

V. Successful Concerts

Music filled the schools these past two weeks. The Bromfield students presented their choral concert on Tuesday and their instrumental concert on Thursday. The students in grades three and four shared their concert performance with parents on March 31st and April 7th.



Thomas Murphy, RA, LEED AP, MCPPO

Project Director

Education

Bachelor of Architecture,
University of Kansas

Registrations / Certifications

- LEED Accredited Professional
- Registered Architect
- Massachusetts Certified Public Purchasing Official

As a Registered Architect for many years and now Project Director with our firm since 2010, Thomas Murphy brings over 20 years of experience designing and managing a variety of building projects. He specializes in academic facilities and has managed numerous school projects through the Massachusetts School Building Authority (MSBA) program since their inception. Tom excels with Feasibility and Schematic phase coordination, as well as Design Development oversight, and is extremely well versed in the procedures and protocols of the MSBA. His expertise includes coordination of all building design components, budgeting, coordination of numerous stakeholder groups and committees, construction document development, construction administration, public outreach and project-delivery methods. His commitment to a transparent and proactive communication approach enables him to maintain quality control throughout the design and construction process.

Relevant Project Experience

- Cabot Elementary School, Newton, MA (MSBA)
- Wildwood Elementary School, Amherst, MA (MSBA)
- Zervas Elementary School, Newton, MA
- Longmeadow High School, Longmeadow, MA (MSBA)
- Grafton High School, Grafton, MA (MSBA)
- Stoneham Middle School, Stoneham, MA (MSBA)
- Football Performance Center, UMass, Amherst, MA
- East Boston High School Renovations*, Boston Public Schools, Boston, MA
- Randolph High School*, Randolph Public Schools, Randolph, MA
- Beachmont Elementary School*, Revere Public Schools, Revere, MA
- Boston Globe Post Press Expansion*, Boston Globe, Boston, MA
- Various Projects Gillette Headquarters*, Boston, MA
- Hudson Town Hall Renovations*, Town of Hudson, Hudson, MA
- North Campus Residence Hall*, Bentley University, Waltham, MA
- Fox Hall Residence Hall*, University of Massachusetts, Lowell, MA
- 285 Columbus Lofts*, Boston, MA
- 100 Hancock Office Building Renovation*, Quincy, MA
- Worcester City Square: Unum Group Fit-Out*, Worcester, MA

* Architectural project experience prior to NV5

School Committee Minutes
Upstairs of the Town Hall
Monday, March 27, 2017
6:00 p.m.

Members attending: SusanMary Redinger, Mary Traphagen, Jon Green, Nancy Lancellotti, Patty Wenger, Maureen Babcock, Linda Dwight and Peter Rowe

SusanMary Redinger called the meeting to order at 6:00 p.m.
Mary Traphagen read the Core Value Statement.

Open to Interested Citizens' Commentary

Mark Thompson – school calendar relative to professional development time and Good Friday.

Share out from students about the Dominican Republic Trip

Bryce Mattie and Katelyn Russell attended the meeting with three students who attended the trip to the Dominican Republic in February. Students described their volunteer projects. One was at a college where they worked with students to paint three murals. The second project was the “Dream Project” which is a school for impoverished children. They worked to fix up a building and were able to finish the project and see the children enjoy their new space. The student were inspired by their experience and are passionate to continue their work.

Student Report

Chloe Cushing reported that sophomores took the MCAS test last week and that went well. Spring sports started which is making everyone very happy to get back into shape after winter. Classes are entering into the final chapters and sections of their curriculum in most classes.

Public Hearing

Peter Rowe presented the FY18 Budget to the Committee. The budget increase is 3.17% for a total of \$13,005,805. In addition there is \$ 2.9 million dollars that contributes to the budget from other funds including Devens, Circuit Breaker, IDEA Grant, School Choice, Title I, K and Pre-K tuition, Transportation Fees. Major cost drivers were provision for a 1.5% COLA, Out of District tuition increase, custodial contract services for cleaning and snow removal, and regular student transportation.

Superintendent Report

Hildreth Elementary Building project update

- The School Building Committee met and reviewed the on-going status of the building reports. They also looked at initial conceptual designs and provided input to the architects. The meeting ended with a tour of Bromfield to view the space issues firsthand.
- Several people from the School Building Committee attended a conference call with MSBA about the idea of potentially moving 6th grade and the central administration offices into the building project. For several reasons, MSBA was less than enthusiastic about changing the grade configuration. This led us to hold a workshop with Arrowstreet and NV5 to analyze the space issues at Bromfield and make a recommendation. The group recommended taking the move of 6th grade out of the plan. We will focus later on better student use of the spaces at Bromfield.

- The architect firm, Arrowstreet came out to HES and spent time with teachers and students in focus groups. They also held another parent drop-in forum and 6 parents attended.
- Sue Frederick, Josh Myler and Dr. Dwight worked on the Educational Plan document that will be reviewed by the Visioning Committee and School Building Committee this week before being submitted to MSBA

Dr. Dwight asked the Committee to approve a grant for \$1,000 from Harvard Schools Trust for presenters Charles Dew who will speak at Fruitlands at 8 p.m. on April 29th and Gish Jen who will speak on May 5th at 8 p.m. at the top of the Town Hall as a one-time request.

Mary Traphagen made a motion and Patty Wenger seconded to move that we accept the gift from Harvard Schools Trust of \$1,000 to Arm in Arm and \$1,000 to supplement the Washington, DC trip contingent upon Arm in Arm knowing this is a one-time request.

VOTE 5/0

- A request for seeking a sabbatical waiver has been withdrawn at this time.
- Teacher leaders and district leaders met on Thursday. Topics of discuss included planning for the upcoming April PD ½ day and updating the District Improvement Plan. The upcoming April PD day will be a combination of K-12 Curriculum work and diversity issues. The department leaders and vertical team leaders will be collaborating together to further design the afternoon.
- Bromfield Drama Students will compete at States on March 31st. The show, Shipwrecked was selected to continue on to the third round of competition. Congratulations to the student actors, actresses, stage crew, director, and other involved with the drama festival.

Update on Building Project

SusanMary Redinger reported that the School Building Committee will be putting together a 10 minute presentation to present to the community at Annual Town Meeting to show where the building project is at.

Financial Projection Report for Devens' Fund

Peter Rowe reported on the Revenue/Expense Projection for FY16 to FY20. The projections were based on enrollment of 85 students growing by 5 students each year, the FY16 per pupil cost of \$16,216 growing by 2.7% annually, Capital budget commitments to Science Labs in FY18 and FY19, a technology support position (proposed) and .5 School Business Manager in FY18 and beyond, classroom teacher funding increased by \$100K in FY19 and beyond, maintaining FY17 funding for technology initiatives (\$354K) to continuously renew 3 and 4 year leases. The year-end balance projections for FY18 = \$739,253, FY19 = \$654,709 and FY20 = \$820,517.

Athletic User Fee Funding Vote

Patty Wenger and Mary Traphagen as members of the Athletic User Fee Subcommittee requested using \$40K from the Devens account to supplement the Athletic Account that is currently running a deficit.

Patty Wenger made the motion and Nancy Lancellotti seconded to approve to take \$40K from the Devens fund to supplement the Athletic User Fees for the next three years.
VOTE 5/0

Recommendation for April 14th Day of School

Dr. Dwight explained the difficulty in making a decision about holding school on Good Friday with high number of staff requesting to be absent. It has been a difficult decision but Dr. Dwight is recommending changing Good Friday from a full day of school to an early release day. Teachers will be working hard to making it an educationally viable day.

Mary Traphagen made a motion and Patty Wenger seconded to move April 14, 2017 from a regular dismissal to an early dismissal for this year.
VOTE 4/1

Review the Recommended 2017-2018 School Calendar

Dr. Dwight presented the recommended 2017/2018 School Calendar. The teacher's contract requires that 5 days be built into the calendar for teacher professional development days. The proposed calendar has 12 early dismissal days and 5 half days. The Committee agreed to change the early release day in April from a Wednesday to a Tuesday to accommodate the town election which would historically be held on the first Tuesday in April.

Mary Traphagen made a motion and Patty Wenger seconded to move that the Committee approve the 2017/2018 school calendar as amended.
VOTE 5/0

Update on Charter Commission Draft

SusanMary Redinger explained that a town meeting petition was passed to create a Charter Commission tasked to write a Charter that would direct how town government is run in Harvard. The Charter Commission has begun their work and is currently proposing to make changes. The Charter Commission is proposing to change School Committee terms to all two year term with re-election happening for all members at the same time, an eight year term limit and a limit of two years to serve as Chair. SusanMary Redinger felt that if the Committee agreed she would like to send a message back to the Charter Commission asking to meet with them to gain a better understanding of the reasons behind the changes. SusanMary Redinger agreed to write the letter and bring it back for Committees approval at the next meeting.

Discuss Roles at Town Meeting

The School Committee is seeking approval for the following Capital Articles to be approved at Annual Town Meeting:

- Article 26: Door locks at The Bromfield School \$84K.
- Article 27: Science Lab at Bromfield \$175K (contingent on debt exclusion) additional lab to be funded by Devens.
- Article 28: Bromfield Middle School Bathroom renovation project \$40K to be shared with Devens funding.
- Article 29: Middle School Ramp Study \$30K.
- Article 32: Hildreth Elementary School Feasibility Study and Design report.

At Annual Town Meeting Mary Traphagen will present Article 27, Patty Wenger will present Article 28, and SusanMary Redinger will present Article 26 and Article 29. SusanMary Redinger and Dr. Dwight will present Article 3

Brainstorm Student Advisory Topics

Recommend moving the meeting to Friday, April 28th.

Bus to prom

ER Day – April 14th

Thoughts on Building Project

Review calendar with students

Inclusion work – impact on students

Review meeting minutes

With no objection SusanMary Redinger made the motion to approve the minutes of the March 13th meeting as amended.

VOTE 5/0

Liaison/Sub-committee reports

Mary Traphagen reported that HES School Council met and there was a question from Sue Frederick on how to make the School Improvement Plan more concrete by cutting some stuff out and adding stuff in. Linda will talk to her about this. The Council talked about the Student survey and there is a concern about how children felt about their teachers. There was percentage of students, who felt their teachers weren't friendly, but the way the question could be answered was Always, Sometimes or Never and many student chose Sometimes. The Council discussed how to better ask the question to allow students to be more specific with their answers.

Athletic Advisory met and there is interest in seeking approval for a Concussion Grant Testing Program being made available through Emerson. It will need School Committee support. They also discussed renting lights and bleachers to put up for a week at the McCurdy Track.

DEAC met and reviewed their survey and discussed how to tweak it a little bit to better develop the questions to really get the best results from the survey. The 11th house sold. All of the single family houses have been sold. The duplexes are going a little slower. There are four new children living at Devens, 2 attend Harvard Public Schools and two attend the Oxbow School.

Jon Green reported that he met with Dr. Dwight and Dr. Harrington to review the SEPAC survey data and came up with some ideas on how to proceed.

Nancy Lancellotti reported that TBS School Council are breaking into two Subcommittee groups - Handbook and Climate and then coming back in April to report out.

Policy Subcommittee is planning to meet to continue reviewing the policies.

Suggested Future Agenda Items

School Committee Evaluation

School Choice

Parent Survey

Youth Risk Survey

Building Project Update

Policy Flow Chart

Policy Sections

School Committee Commentary

SusanMary Redinger – thanked Patty for coming back and stepping into CPIC without missing a beat really can't thank you enough. So appreciate your passion and excitement for the kids and your wisdom and for helping new members learn and grow in the time that you have been here. Thank you from the Committee and the Schools. For me personally and me as the Chair and for all the people you made a difference for "Thank you"!

Patty Wenger – Thanks for having me back, it was a quick nine months. You all have so much on your plates. I commend all of you. Keep up the good work; you are doing an awesome job.

Linda Dwight – it was a pleasure having the chance to work with you again. I will always remember that your eyes always lit up the most when anything was student centered and new and creative. You had the chance to weigh in with past history on some projects that we have moved forward.

SusanMary Redinger announced that this will be her last meeting serving as Chair. It has been an extreme honor to serve in that capacity. It has been great and I thank the Committee for their work and to Dr. Dwight who has been a joy to work with. Thank you for your trust and partnership for the last five years.

Dr. Dwight is so happy that SusanMary Redinger will continue on the board. I can't imagine stepping into this position without your support and collaboration. You work tirelessly at this job. I thank you for serving the schools with passion and for all the hard work in the five years.

With no objection SusanMary Redinger adjourned the meeting at 8:50 p.m.
VOTE 5/0

Respectfully Submitted:

Mary Zadroga