

**Harvard Public Schools**  
14 Massachusetts Avenue, Harvard, Massachusetts 01451

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**School Committee Meeting**

**April 27, 2020**

**6:15 PM**

**Harvard Public Schools is inviting you to a scheduled Zoom meeting.**

**Topic: School Committee Meeting**

**Time: Apr 27, 2020 06:15 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/87063375867?pwd=K2h2TWRrT2QvY0c3eFgyUkQ1RVN1QT09>**

**Meeting ID: 870 6337 5867**

**Password: 2ExDk2**

**One tap mobile**

**+16465588656,,87063375867#,,#052103# US (New York)**

**+13126266799,,87063375867#,,#052103# US (Chicago)**

**Dial by your location**

**+1 646 558 8656 US (New York)**

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**+1 346 248 7799 US (Houston)**

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**+1 253 215 8782 US**

**Meeting ID: 870 6337 5867**

**Password: 052103**

**Find your local number: <https://us02web.zoom.us/j/87063375867>**

1. **Call to Order and Read the Vision Statement (6:15)**
2. **Student Report (6:20)**
3. **Remote Learning Update (6:25)**
4. **Superintendent Update (6:40)**
5. **Booster Policy Introduction (6:50)**
6. **Proposed Special Education Classroom at HES (7:20)**
7. **Kindergarten Tuition Refund; Vote (7:50)**
8. **Grant/Donation Approval; Vote (8:00)**
9. **School Building Update (8:05)**
10. **Budget Working Group Assignments (8:10)**

**Vision Statement:** The Harvard Public Schools Community, dedicated to educational excellence, guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.

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11. Agenda Items (8:20)
12. **Approval** of Meeting Minutes (8:25)
13. Liaison/Sub-committee Reports (8:30)
14. School Committee Commentary (8:40)
15. Executive Session (8:45); pursuant to Massachusetts General Laws Chapter 30A section 21 (a) and (3) for the following purposes:

To discuss strategy with respect to an in preparation for collective bargaining with the Harvard Teachers' Association because an open discussion may have a detrimental effect on the bargaining position of the Committee.

Materials: SPED Classroom Information, Booster Policies, Grants, Superintendent Report, Minutes, Revolving Account Information, Grant/Donation Documents

**Vision Statement:** The Harvard Public Schools Community, dedicated to educational excellence, guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.

**Superintendent's Update**  
**April 27, 2020**

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**I. Coronoavirus Update**

*Standard II: Management and Operations, Standard IV: Professional Culture*

On Tuesday, April 21, 2020 the Governor closed schools for the remainder of the year. While this was not a surprise, and meets prudent health recommendations, there was a new wave of disappointment and stress created by the announcement. At the top of the list are our families with juniors and seniors in high school and those with elementary aged children. Junior year is important for college visits and GPA reporting. Seniors want to celebrate their graduation and say goodbye to teachers and peers. Elementary students are reliant on parents for more help with the technology and assignments. To better inform our next steps, we are surveying parents/guardians, students, and teachers regarding the successes, challenges, and needed supports during the next Phase of remote learning.

Phase 3 will include information on end of year grades and report cards, graduation plans, parent/teacher conferences, transitions to the next grade level, summer services, prioritized curriculum standards, and more. We are working with the members of the teachers' union and awaiting the Commissioner's next guidance as part of the process. We plan to communicate the details of Phase 3 later this week.

In response to budget impacts state-wide, I have advised our cost center managers to limit spending for the remainder of the school year. Aziz is reviewing expenses and preparing a forecast of savings projected at the end of the FY20 school year. Early projections point to a savings of 200K – 300K mainly in out of district tuition expenses due to several move outs and changes in placement.

**II. Nurses Poised to Help on the Construction Site**

*Standard II: Management and Operations*

The school nurses are in the process of gathering personal protective equipment (PPE) to ensure their safety as they begin checking the temperatures of construction workers on the HES building site. They will be taking temperatures of the workers when they arrive and advising Shawmut about whether individuals are cleared to remain at work. Colleen and Dawn have worked out a schedule to cover the COVID 19 compliance standard from 6 AM to 2 PM Monday – Friday, and we are appreciative of their willingness to help out in this way.

**III. Transportation Contract**

*Standard II: Management and Operations*

Aziz continues to attend Zoom meetings regarding payment of our transportation contract. We are at the point of needing to involve lawyers in the process.

**IV. Facilities Director Recovering**

Our Facilities Director is recovering at home after his work-related injury. He is doing well and communicates with us his keen interest in returning as soon as he is cleared to resume. We are grateful to Chef Paul, Joanne, and Joanne for taking care of him until the EMTs arrived to transport

**Superintendent's Update**  
**April 27, 2020**

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him to the hospital. When he returns, we will review safety protocols, particularly during this time of working in physical distance from others.

**V. Return to Other Business**

*Standard IV: Professional Culture*

Some of the regularly scheduled meetings have resumed. With the addition of these meetings and increased local and state-wide meetings, there is a lot of time dedicated to Zoom communication. We are finding a unique fatigue connected to this type of operation of schools that is unfamiliar. This is true for our students and families as well.

The athletic advisory will meet tomorrow AM to discuss the impact of school closure on the spring sports season and discuss considerations for the summer and fall seasons. We will also discuss budget and field impacts.

The Diversity, Equity, and Inclusion Committee will ~~also meet tomorrow~~ <sup>meet next week</sup>. Recently, I joined a cross district group focused on these issues. At our meeting last week, we discussed the impact of current remote learning guidelines for students of differing socio-economic groups. Across districts, the school closure highlights the differences between schools and homes with adequate resources and those without. We discussed the impact of trauma on learning and how school return plans need to include a focus on social emotional well-being.

Harvard Public Schools  
Guidelines for Booster Organizations-DRAFT\*

\*for purpose of discussion at 4/27 meeting, please pay particular attention to the section “Booster Expenditure of Funds” beginning on page 3.

## **Introduction**

Booster Organizations are groups formed for the purpose of supporting specific school departments or extracurricular activities for the benefit of students, such as curriculum enrichment, athletic teams, academic teams, drama clubs, musical groups, etc. Booster organizations serve as auxiliaries to the school program and conduct activities and fundraising events. The Harvard Public School Committee recognizes the role of the various booster organizations in assisting the School Department in enriching the athletics and co-curricular programs of the school district.

The following guidelines have been developed to ensure that booster group activities and events support the mission and vision of Harvard Public Schools, and to ensure equity and establish expectations for collaboration between booster organizations and the School Committee acting through the schools administration. These guidelines are intended to provide important information to ensure that booster organizations are operating in compliance with all applicable laws, regulations, policies and procedures for the mutual protection of booster organization members, school and town officials, employees, and students.

Even though the district may recognize a booster group, the district expressly disclaims any liability arising from its recognition or the group’s adherence to the district guidelines. The district is legally separate from the booster organizations and it shall not be financially obligated for any liabilities the group may incur. The Harvard Public School district recognizes and respects that booster organizations are private organizations operating solely under the control of their own board officers and members.

## **Recognition of Booster Organizations**

In order to be recognized as a booster organization by the Harvard Public Schools, we ask that the organization be aware of and agree to abide by the norms, expectations, and recommended practices outlined below. In addition, we ask that booster organizations file application material as described below.

## **Norms and Expectations**

Booster organizations agree that they will apply for recognition from the Harvard Public Schools in order to use any Harvard School Department name, logo, resource, or facilities.

Booster organizations must identify themselves with their registered name as separate from the district when soliciting money, organizing pupils or sponsoring events.



Booster organizations will not charge fees or dues for students to participate in any school-sponsored activity or club. Booster organizations may, however, charge dues to parents for membership to the booster organization itself. Booster membership shall not be required for participation in the school program.

The booster organization will maintain bank, financial and tax exempt status separately from the Harvard Public Schools. The booster organization will, upon request, provide to the Superintendent a copy of their financial records or a detailed treasurer's report.

Harvard Public Schools employees should not be involved in the financial activities of the organization. This includes items with booster group funds, receiving fundraising receipts, or signing checks from booster group accounts. (check with Liz)

If booster organization operations are inconsistent with any applicable federal, state, or local laws or regulations, Harvard Public Schools may, subject to advice of counsel, be required to report such activity to the appropriate authorities. The booster organization acknowledges the right of the Harvard School Department to rescind the recognition of any booster organization if their operations and/or purpose are inconsistent with these procedures or any Harvard School Committee policy. Without proper recognition, use of school names, logos, and/or facilities will be prohibited.

The Harvard Public Schools are not permitted to allow booster organizations to use the school's mailing permit for mailings for fundraising purposes. (check with Marie S.)

A booster organization may not sponsor overnight trips. Instead, the booster organization may donate funds for trips that may then be sponsored by a staff member and approved by the administration and School Committee.

In accordance with Harvard School Committee policy, donations will be voted on to be accepted as gifts by the Harvard School Committee. Such items then become the property of Harvard Public Schools.

Any booster organization activity that would require or involve any construction, improvement, expansion, or renovation of school facilities, property, or athletic fields used by school teams, or that would increase maintenance costs, shall have prior approval of the Harvard School Committee.

## **Fundraising**

At the beginning of each school year or within 30 days of the start of an athletic or production season, booster organizations agree to submit to the superintendent or designee a list of fundraising events that each organization proposes to hold that year or season for review of the proposed events and determination of whether they are equitable and consistent with the vision and mission of the Harvard Public Schools. In the case of a conflict, the superintendent or

designee will notify the organization within a reasonable time prior to the start of the season and work toward resolving any scheduling or other relevant conflicts.

Prior to distribution, booster organizations will provide copies of any event flyers or email notices to the superintendent for approval. This applies to any fundraiser conducted or promoted by the booster organization.

Booster organizations will not require students to solicit funds for the booster organization; students may voluntarily participate in booster organization fundraisers. The organization will not require members or students to fundraise or raise a certain amount. For example, a student's ability to attend a trip will not be based on raising a certain amount of money.

Booster organizations wishing to utilize school facilities for fundraising or for booster organization activities will comply with Harvard Public Schools procedures, and as applicable, state and/or local laws and rules. Such procedures include a requirement to furnish and maintain evidence of liability insurance and to name the Town of Harvard and Harvard Public Schools as an additional insured with not less than 15 days' notice of cancellation or modification of such insurance. (check with Marie S.)

### **Booster Expenditure of Funds**

Booster organization funds should be donated to the district for specific purposes, such as for the rental or purchase of equipment or services, or to provide financial assistance to students. This is the preferred method. The booster organization agrees that capital equipment (over \$5,000) will only be purchased with the prior approval of the superintendent and School Committee. The district will then follow the appropriate purchasing laws, regulations, and procedures in procuring the equipment. If particular equipment or services are purchased directly by the booster organization and then provided to a particular activity or sport, these items then become the property of Harvard Public Schools.

Staff may make requests to the booster or parent organization for desired donations. The principal or athletics director should be informed by the booster group of the group's intent to fulfill a request prior to the donation being made.

The facilities department will be consulted, prior to purchase, on all items requiring installation. The school business manager must be consulted on the purchase of items requiring a maintenance contract.

The Harvard Public Schools will consider gender equity and budget implications before accepting booster organization donations to ensure compliance with Title IX and other Civil Rights Act provisions. The School Committee may refuse donations which fail to provide equity or are not consistent with the vision and mission of the Harvard Public Schools.

## **School-related Events**

School principals and, if appropriate, the athletic director, shall be notified of any athletic or activity-related banquet, fundraiser, award ceremony, or similar event at which students will be in attendance.

Such events will require that attendees follow all existing Harvard Public School policies and rules defined in student handbooks for banquets or similar events. The athletic director, activity advisor, principal, or superintendent has the authority to stop any function they determine to be in violation of any policy of the Harvard Public Schools. Please be advised that student handbooks specify that no alcoholic beverages shall be served or available at school-related events where students are present.



## APPLICATION FOR BOOSTER/PARENT ORGANIZATION

Organization Name:

Date of Application:

Person submitting the application:

☐ New Application

☐ Renewal Application

List your officers for the academic year covered by this application:

	Name	Address	Phone	Email
President				
Vice President				
Secretary				
Treasurer				
Other				

Organization's Primary Bank:

Organization's Federal Tax ID (FEIN) #:

Organization's MA AG (Public Charity) #:

I certify that no Harvard Public School employee is or will be an authorized signatory for any checks or other financial transactions on behalf of the organization. \_\_\_\_\_ (Initials)

I have read and will abide by the Administrative Guidelines for Booster Organizations. I will familiarize myself with School and State policies/law as they pertain to Booster Organizations, as outlined in the guidelines. I will submit the required paperwork to the Harvard Public Schools, Secretary of State, and Attorney General as needed, and will update each agency when there is a change. \_\_\_\_\_ (Initials)

Please attach:

- ☐ Attorney General's Form PC
- ☐ Annual Fundraising Goals and Budget Worksheet
- ☐ A copy of the club's articles of organization and bylaws (for new applications or revisions)
- ☐ Signed Statement of Understanding for Administrative Guidelines
- ☐ Facilities Use Form

APPROVED / DISAPPROVED

Comments: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

## ANNUAL FUNDRAISING GOALS AND BUDGET WORKSHEET

### Annual Fundraising Goals

	Proposed	Actual
Fundraising Events or Activities (please describe)		
Use of Funds Raised		

### Budget Worksheet

<b>Beginning Balance:</b>		
	<b>BUDGET</b>	<b>ACTUAL</b>
<b>Income</b>		
Camps		
Donations		
Sponsorships		
Concessions		
Fundraiser:		
Fundraiser:		
Fundraiser:		
Other:		
Other:		
Other:		
<b>TOTAL INCOME</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Expenses</b>	<b>BUDGET</b>	<b>ACTUAL</b>
Field Improvements		
Team Gear		
Equipment		
Supplies		
Travel/Transportation		
Banquet		
Awards		
Other:		
Other:		
Other:		
<b>TOTAL EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Budget Year Net Activity</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Balance:</b>	<b>\$ -</b>	

# Expanding Inclusive Supports at HES

Spring 2020



# Background

- Increased inclusion opportunities and Co-taught classrooms over past 3 years.
- Some students are not able to access work in the general education classroom, even with inclusive supports
- Currently, these students are assigned to Out-of-District (OOD) placements
  - CASE Collaborative (K-2 class housed at HES) or others
- Cost of 80-110K per student, plus transportation and summer services

# Reasons to Develop In-District program

## Keeps students connected to their community

- Strengthen connection to families
- Improved likelihood of student returning to general education classroom over time
- Develops greater in-district experience and capacity of staff to serve a broad range of students' needs
  - Note: This program would not serve all OOD students, still based on individual needs
- Additional students can be accommodated for less cost and less disruption than placing them in an OOD placement
- Greater flexibility to address changing student needs
- Projected lower overall cost
- Less travel time and potential travel savings

# Context: Surrounding Districts

Surveyed other MA districts:

- All responding schools include at least 1 In-District program in their continuum of special education services.
- Class sizes ranging from 3-10



## Cost Comparison

In District Costs		Out of District (OOD) Costs	
\$70,000	Lead Teacher (Special Education Certified)	\$88,148	Tuition
\$60,000	Learning Assistants*	\$110,000	Tuition
\$42,000	Speech Pathologist to full time	\$88,148	Tuition
\$33,000	0.5 FTE Behavior Specialist* (BCBA)	\$80,233	Tuition
\$10,000	Set up and consultation (1st year only)	-\$55,000	Circuit Breaker Adjustment
\$37,000	Summer Program	\$5,800	OOD Summer (some included in tuition)
\$60,000	Estimated Benefits	TBD	Transportation Savings
<b>\$312,000</b>	<b>Estimated In District Cost*</b>	<b>\$317,329</b>	<b>Estimated OOD cost</b>

\*Capacity for additional students, likely with addition of Learning Assistant

# Physical Space

- Use Health/Language room in current HES
  - Health/Language would be taught in homerooms
- Special Education Classroom in the new building, one of which could house this class (approx. 500 square feet)
- Still maintains space to house 1 CASE classroom (K-2)

# Transition plan

1. Meet with families to adjust placement plans
  - a. Several have already expressed a desire to keep students in district
2. Begin Hiring of staff in Spring 2020 for Fall 2020 start.
3. Summer work to develop program and space, consult with outside expert
4. Begin program Fall 2020 anticipated 4 students who would not need to be placed OOD.
5. Based on current projections, this program will be needed for 3-6 students for at least the next 4-6 years.

**Camera Equipment donated to the Bromfield School** Donated by  
Kenneth Nickerson, 13 Cameron Rd, Harvard MA 01451 All equipment fully functional and in  
very good condition Total Market Price: \$6,951

**Cameras** Panasonic Lumix DC-GH5 Mirrorless Micro Four

Thirds Digital Camera Body

Average of 2 current eBay prices for comparable used equipment \$999

Panasonic Lumix DMC-GM5 Mirrorless Micro Four Thirds Digital  
Camera Body

Average of 2 current eBay prices for comparable used equipment \$761

**Lenses** Panasonic 12-35mm f/2.8 II GX ASPH.

POWER O.I.S. Lens

Market price for used lens from bhphotovideo.com \$828

Panasonic 35-100mm f/2.8 II GX Vario POWER  
O.I.S. Lens

Market price for used lens from bhphotovideo.com \$910

Panasonic 100-400mm f/4-6.3 ASPH. POWER O.I.S Leica DG  
Vario-Elma. Lens

Market price for used lens from bhphotovideo.com \$1,438

Panasonic 14-140mm f/3.5-5.6 ASPH. POWER  
O.I.S. Lens

Market price for used lens from bhphotovideo.com \$513

Olympus 17mm f/1.8 M-4/3 Digital  
Lens

Market price for used lens from  
bhphotovideo.com

Panasonic 45mm f/2.8 ASPH Leica DG Macro-Elmarit m-4/3 MEGA O.I.S. Lens \$559

Market price for used lens from  
bhphotovideo.com

Panasonic 12-32mm f/3.5-5.6 ASPH Lumix G  
Vario Lens

Market price for used lens from bhphotovideo.com \$193

Panasonic 35-100mm f/4.0-5.6 ASPH. MEGA  
O.I.S. Lens

Market price for used lens from bhphotovideo.com \$298

**Accessories** 3 Camera Equipment Bags 3 \* \$5 = \$15 5 Lens Bags 5 \* \$3 = \$15 7 UV Filters (37mm, 2 x 46mm, 3 x 58mm, 72mm) 7 \* \$8 = \$56 4 CPL Filters (46mm, 2 x 58mm, 72mm) 4 \* \$12 = \$48 3 ND8 Filters (46mm, 2 x 58mm) 3 \* \$8 = \$24 1 ND64 Filter (58mm) \$8 1 ND1000 Filter (58mm) \$8 Panasonic DMW-RSL1 Remote Shutter Release \$10 2 Spare Sets of Panasonic Micro 4/3 Back Lens Caps \$2 2 Spare Front Lens Caps (58mm & 72mm) \$2 Panasonic DMW-FL200L Flash (eBay used price) \$163 5 GH5 Batteries 5 \* \$5 = \$25 3 GH5 Battery Chargers 3 \* \$5 = \$15 3 GM5 Batteries 3 \* \$4 = \$12 1 GM5 Battery Charger \$5 2 Sandisk Extreme Pro 128 GB SD Cards 2 \* \$20 = \$40 1 Sandisk Ultra 16 GB SD Card \$4 User Manuals for both cameras, flash, and most lenses

School Committee Minutes  
Virtual Meeting  
Monday, April 27, 2020

Members attending: John Ruark, Sharlene Cronin, SusanMary Redinger, Suzannne Allen, Shannon Molloy, Maureen Babcock, Linda Dwight. Absent Aziz Aghayev.

John Ruark called the meeting to order at 6:15 p.m.

Suzanne Allen read the Vision Statement

John Ruark read a statement indicating that the meeting was being held remotely and the meeting was being held via video conferencing. Members in attendance were identified through a role call process.

**Student Report – None**

**Remote Learning Update**

On April 21<sup>st</sup>, the Governor closed school for the remainder of the year. It is especially hard for the juniors who are looking at college visits and GPA reporting and the seniors who want to celebrate their graduation and say goodbye to teachers and peers. Elementary students are reliant on parents for more help with the technology and assignments. Phase 3 will include information on end of year grades and report cards, graduation plans, parent/teacher conferences, transitions to the next grade level, summer services, prioritized curriculum standards, and more. We are working with members of the teachers' union and awaiting the Commissioner's next guidance as part of the process. We will communicate the details of Phase 3 later this week. Aziz Aghayev is reviewing expenses and preparing a forecast of savings projected at the end of FY20. Dr. Dwight has advised cost center managers to limit spending for the remainder of the year.

**Superintendent Update – See Attached**

**Booster Policy Introduction**

Shannon Molloy introduced a draft of the Guidelines for Booster Organization that the Policy Subcommittee has been working to update. The guidelines are designed to ensure that booster group activities and events support the mission and vision of Harvard Public Schools, and to ensure equity and establish expectations for collaboration between booster organization and the School Committee acting through the school's administration. The Committee will seek feedback from booster organizations (i.e. curriculum enrichment, music groups, athletic teams, drama clubs) for input. The Committee began the process of providing feedback. After feedback from the full committee and booster organization is complete a final draft will be prepared and returned to the Committee for approval with a first read of the policy.

**Proposed Special Education Classroom at HES**

Principal, Josh Myler presented a proposal to expand inclusive supports at HES that would benefit students who would otherwise need to be placed out of district for their education. This



program keeps students connected to their community, strengthens connections to families, and improves the likelihood of student returning to the general education classroom over time. There is greater flexibility to add new students. A cost comparison for in district versus out of district shows a break-even scenario. If more students were added to the program the only additional cost would be a learning assistant at approximately \$25,000. It is a great plan to keep the students in district. Dr. Dwight suggested that the budget subcommittee present the proposal for informational purposes to the Chair of the Finance Committee and Board of Selectmen. John Ruark requested a proposal using actual numbers of students that would accept enrollment and that the benefits numbers be verified with Marie Sobalvarro. The Committee plans to vote on the proposal at their next meeting.

#### **Kindergarten Tuition Refund; Vote**

The Committee discussed whether the district should stop collecting tuition payments for the full day kindergarten program. The question came up as to the difference between the half and the full day program at this time of distance learning and the justification for charging for the same service. The school budgeted the program with tuition included as an offset and it would be a financial hit to not collect the tuition at this time. The Committee will table this item and solicit feedback and vote at their next meeting.

#### **Grant/Donation Approval; Vote**

A donation of camera equipment from Kenneth Nickerson of Harvard valued at \$6,951 was presented to the Committee for approval.

Shannon Molloy made the motion and SusanMary Redinger seconded to approve the gift as presented.

Allen (Aye), Cronin (Aye), Molloy (Aye), Redinger (Aye), Ruark (Aye)

#### **School Building Update**

SusanMary Redinger gave the following update on the School Building project.

- Carpenters have returned to work.
- The building is now completely enclosed.
- There are 40 workers on site.
- The district will take responsibility to monitor workers for fevers in accordance with COVID-19 guidelines.
- The School Building Committee's next meeting is scheduled for April 30<sup>th</sup>.
- The Building Committee will be voting to consider removing baffles from the project scope.
- The current move in date is June 1, 2021.

#### **Budget Working Group Assignments**

John Ruark explained that the Selectboard recommended creating a budget working group. The make-up of the group would be 2 members from the School Committee, Finance Committee and the Selectboard to work on budget scenarios based on the state budget numbers. The working

group would work on ways to make up the shortfall. SusanMary Redinger and Sharlene Cronin were appointed by John Ruark to serve on the budget working group with no objection.

### **Agenda Items**

K- refund  
Booster Policy  
Contract ratification  
Transportation – Devens athletics  
Budget Update

### **Approval of Meeting Minutes**

With no objection the Chair, John Ruark approved the minutes of the March 23<sup>th</sup> meeting as presented and amended.

### **Liaison/Sub-committee Reports**

**Sharlene Cronin** reported that the Parks & Rec Committee met and discussed summer plans with regards to beach opening. Dan Daley talked about field work taking place. Bob O'Shea and Darren Magan have been appointed to Parks & Rec. Darren Magan will begin working with DPW on field work. The field assessment report will be used to prioritize field work and how that will impact use for sports. It will be important for the school to stay plugged in to those conversations.

**Maureen Babcock** reported that DEAC met and they will not be sending out an education survey until next year. They will focus their efforts on the newsletter. DEAC wishes to compliment Chef Paul for his staff for the efforts and care in providing meals to families in need.

Suzanne Allen reported that SEPAC met and tabled most things due to COVID. Marie Harrington and many of the Special Education staff attended the meeting. It was nice to see the collaboration between teachers and parents.

**Shannon Molloy** had nothing additional to add as budget and policy information has already been shared.

**SusanMary Redinger** reported that TBS School Council still has not met.

**John Ruark** had nothing additional to report.

### **School Committee Commentary**

**Suzanne Allen** was so impressed with the district wide presentation with Enes Kantar from the Boston Celtics. She was super proud of the question's students asked. It was a very cool opportunity.

**Maureen Babcock** looks forward to supporting seniors at the end of their Bromfield careers. Her heart goes out to all of the students.

**SusanMary Redinger** thanks and appreciates the Bromfield faculty for all the work they have done and continue to do during this time of distance learning. She is very appreciative of the feedback and is proud of how the district is handling things.

**John Ruark** reminded School Committee members about the self evaluation that needs done and added to an upcoming agenda.

**Executive Session**

Executive Session pursuant to Massachusetts General Law Chapter 30A section 21 (a) and (3) for the following purposes:

To discuss strategy with respect to an in preparation for collective bargaining with the Harvard Teachers' Association because an open discussion may have a detrimental effect on the bargaining position of the Committee

Suzanne Allen made the motion and SusanMary Redinger seconded to adjourn the meeting at 9:05 p.m.

VOTE

Allen (Aye), Cronin (Aye), Molloy (Aye), Redinger (Aye), Ruark (Aye)

Respectfully submitted

Mary Zadroga

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