

School Committee Minutes
Upper Town Hall
Monday, May 13, 2019
6:15 p.m.

Members attending: SusanMary Redinger, Shannon Molloy, Suzanne Allen, John Ruark, Sharlene Cronin, Maureen Babcock, Aziz Aghayev and Linda Dwight. Absent: Chloe Cushing

SusanMary Redinger read the Vision Statement.

Elect New Officers/VOTE

Dr. Dwight introduced the newest School Committee members – Suzanne Allen and Sharlene Cronin.

Dr. Linda Dwight called the meeting to order and took nominations for Chair.

SusanMary Redinger nominated John Ruark as Chair, Shannon Molloy seconded.
VOTE 5/0

John Ruark took over the meeting as Chair, and asked for nominations for Vice Chair.

Sharlene Cronin made the motion and SusanMary Redinger seconded to nominate Shannon Molloy as Vice Chair.

Allen (Aye), Cronin (Aye), Molloy (Aye), Redinger (Aye), Ruark (Aye)

John Ruark asked for nominations for Clerk.

Sharlene Cronin made the motion and SusanMary Redinger seconded to nominate Suzanne Allen as Clerk.

Allen (Aye), Cronin (Aye), Molloy (Aye), Redinger (Aye), Ruark (Aye)

Public Commentary – None

Student Report – None

Field Trip Request – Vote

Dr. Julie Horton requested approval for an overnight field trip to Washington, D.C., with Capital Tour. The trip will take place from March 18th to March 21st, 2020. Dr. Horton shared details of the itinerary. The cost of the trip is \$815 per student.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve the Washington, D.C. trip as presented.

VOTE 5/0

Patricia Nilan and Colleen Nigzus shared pictures and reflections from students who attended the New Orleans, Louisiana – United Saints Recovery Project Service trip this past February. They are requesting approval to take students on the same trip this coming February from February 12th to February 22nd, 2020.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve the New Orleans trip as presented.

VOTE 5/0

Data Dashboard Presentation/Discussion

Technology Director, Chris Boyle presented types of student data that can be collected using the dashboard system available through Performance Matters, an affiliate of PowerSchool. Mr. Boyle went through types of data filters and information that can be tracked. The School Committee would like to form a Subcommittee to identify meaningful data to collect through the dashboard. The Committee will then analyze the chosen data from Performance Matters at the School Committee retreat this summer.

Response to Intervention (RTI) at HES Program Review

Principal, Josh Myler and Reading Coordinator, Peggy Bragg presented how the Reading and Math Intervention Services are targeted and implemented for students at HES. Student progress is monitored and analyzed and communicated to classroom teachers regularly. If students are not showing progress the current program is adjusted. Data meetings are held three times/year to review performance data of students receiving both reading and math intervention to determine whether the balance needs to be adjusted.

School Counselor, Jessica Drennen presented information on TST (Teacher Support Team) numbers and referrals. She explained how the TST meetings work to help students with intervention and RTI strategies that meet their learning needs or identify a need for a Special Education evaluation.

Pre-K Program Review

Principal, Josh Myler and Pre-K teacher, Lauren Carchidi presented an overview of the PreK program and reviewed how it has improved this year as a full day program. Josh Myler reviewed the service and budget impacts of having a full day program. The Committee agreed to an annual review of the tuitions for both PreK and K.

The Committee agreed to table the HES School Climate Survey to a future meeting.

Superintendent Report – Attached

Grant Approval

The following grant was submitted to the Committee for approval:

GCC (Global Competency Certificate) program – Senior Capstone banquet in the amount of \$150 for event catering to be provided by Paul Correnty as submitted by Bryce Mattie and Scott Hoffman.

SusanMary Redinger made the motion and Suzanne Allen seconded to approve the grant to the GCC program in the amount of \$150 as presented.

VOTE 5/0

Review Budget Letter to Senator Eldridge

Shannon Molloy prepared a letter to Senator Eldridge opposing the change to Charter School reimbursement. It is unclear if the action would be to send our Senator a letter as a School Committee so he knows where we stand or we may also want to contact our representative Jen Benson so that she can represent our beliefs. We can submit the letter as a body or Shannon Molloy can send it as an individual. The Committee agreed to revisit this letter at the next meeting in order to have time to seek information and clarify some numbers.

School Building Update

Comments for the 90% submission were addressed and submitted. DEP approval was received today. The water main will be relocated and the sewer tank can be installed. Will get the town's final sign off for that on Wednesday. Most of the top soil is gone, a change order was issued for \$242K to have the soil shipped off site. The estimate is conservative and will likely not cost a total of \$242K so there will be a bit left over that can be used for unexpected boulder removal. The Tree Warden approved the removal of two additional trees. Bids are due back on May 21st and that will determine where we are with the budget. Eric Broadbent from HEAC met with the School Building Committee to talk about the solar panels on HES. They will look at moving the panels to Bromfield, the DPW building or the Fire and Safety building. David Fay is working on procuring new solar panels for HES and looking to see if there are any grant incentives. A camera is set up to take time lapsed pictures of the project and you are able to see the progress over time. May 23rd is our next School Building Committee meeting. A Ground-Breaking Ceremony is scheduled for June 13th at 6 p.m.

Introduce School Committee Norms

The Operating Norms were provided to members. The Norms are a guideline to how members interact with each other and the Superintendent as well as how members evaluate and improve. Members will review the norms and present anything they would like changed at the next meeting.

Review of Sub-Committee/Liaison/Advisory Assignments

The Committee reviewed the 2018/2019 Liaison Assignments. The Committee will keep the Liaison Assignments as they are for the next two months unless there is a particular assignment that needs to change. John Ruark will replace SusanMary Redinger as Board of Selectman Liaison. Shannon Molloy and SusanMary Redinger were added as liaisons to the Teacher Contract Negotiation Subcommittee. Suzanne Allen will become the SEPAC representative, Wellness Committee Advisor and School Start Time Subcommittee Advisor. Sharlene Cronin will become the Parks & Recreation representative, in addition she will serve on the Building Committee and Athletic Advisory. Shannon Molloy will serve on the School Start Time Committee. John Ruark will be the liaison to HCTV.

Table Summer Meeting Dates – Tentative

Executive Session Minutes

John Ruark reported that at the previous meeting an Executive Session was held for the purpose of reviewing and approving executive session minutes of May 23, 2016, December 1, 2016, December 12, 2016, January 9, 2017, January 23, 2017, April 10, 2017. The Committee voted and approved for release the May 23, 2016 minutes and voted to approve but not release the remaining minutes reviewed due to the correlation to upcoming contract negotiations.

Agenda Items

School Improvement Plans

HEAC Report

District Improvement Plan and Goals

Superintendent Evaluation

Handbooks

Minutes

SusanMary Redinger made the motion and Sharlene Cronin seconded to approve the minutes of the April 22nd meeting as amended.

VOTE 5/0

Liaison Subcommittee

Maureen Babcock reported that two homes are framed and up on Grant Road. Maureen will keep the Committee updated on future progress.

John Rurak –HEAC is still waiting for word as to whether the Green Communities' Grant will come through to fund the completion of the lighting project at TBS.

John Ruark - Athletic Advisory met and reported that the school owned vans are in steady use. Ann Lee field is still not done. A subcommittee is being formed to look at options to add playing fields in town.

Shannon Molloy – reported that the Wellness Advisory Committee met and discussed the Youth Risk survey with a focus on vaping. They will meet again on the 30th of May.

Shannon Molloy – reported that the HES Council met and celebrated the success of the new traffic pattern at HES, which seems to be working well. The primary focus of the meeting was to review the school improvement plan and look to develop the school improvement plan for the coming year.

Shannon Molloy – reported that TBS Council will meet in a few days.

SusanMary Redinger reported that CPIC will meet next Monday. All Capital projects were approved at Annual Town Meeting. As a follow up, CPIC will be sending out letters to all the departments that submitted requests.

Shannon Molloy – presented the following warrants for the Committee to review:

Warrant 20	March 12, 2019	\$122,133.27
Warrant 21	March 29, 2019	\$601,388.03
Warrant 22	April 8, 2019	\$164,547.28
Warrant 23	April 26, 2019	\$107,868.24

Public Commentary – None

School Committee Commentary

SusanMary Redinger Congratulated John on becoming Chair.

John Ruark reminded new members to send a photo and bio to Mary Zadroga to be put up on the School Committee website. Reminded members to complete the ethics training through the Town Hall. Dr. Dwight will send email to members when diplomas are ready to sign. All members are invited to attend graduation.

Dr. Dwight reminded members that the Prom and Celebration will be held this weekend. Celebration will hold an Open House from 9 p.m. to 10 p.m. at The Bromfield School for all to walk through and observe the transformation.

John Ruark with no objection declared the meeting adjourned at 9:30 p.m.

Respectfully submitted,

Mary Zadroga