

Harvard Public Schools
39 Massachusetts Avenue, Harvard, Massachusetts 01451

School Committee Meeting
Monday, October 29, 2018
6:15 PM
Upper Town Meeting

- I. Call to Order and Read the Vision Statement (6:15)**
- II. Public Commentary (6:17)**
- III. Student Report (6:20)**
- IV. Field Trip Approval (6:25)**
- V. Bromfield School Improvement Plan Vote (6:30)**
- VI. Superintendent Update (7:00)**
- VII. Nominate a Delegate to MASC Annual Meeting (7:10)**
- VIII. Review Enrollment Numbers and Discuss School Choice Budget (7:15)**
- IX. Align on Superintendent Evaluation Measures (7:20)**
- X. Discuss Ballot Question 3 and Vote on School Committee Position (7:35)**
- XI. Review of the 5 Year Capital (7:45)**
- XII. Policy Review (7:55)**
- XIII. Grant Approval (8:30)**
- XIV. Agenda Items (8:35)**
- XV. Approval of Meeting Minutes (8:40)**
- XVI. Liaison/Sub-Committee Reports (8:45)**
- XVII. Public and School Committee Commentary (8:55)**
- XVIII. Adjournment (9:00)**

Attachments: Bromfield School Improvement Plan, Superintendent Report, Policies, Draft Statement About Ballot Question 3, Superintendent Evaluation Form, Enrollment Numbers, 5 Year Capital Plan, Field Trip Forms, Grant Information


Vision Statement: The Harvard Public Schools Community, dedicated to educational excellence guides all students to realize their highest potential by balancing academic achievement with personal well-being in the pursuit of individual dreams. The students engage in learning how to access and apply knowledge, think critically and creatively, and communicate effectively. They develop the confidence and ability to understand diverse perspectives, collaborate, and contribute to their local, national, and global communities.



massachusetts association of school committees

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MASC/MASS 2018: Conference Schedule

Note: The  icon next to a session indicates that a ticket is required to attend. This is typically in the case of the lunch and dinner programs. You may add tickets to meal programs when you register for the conference, or if you've already registered, you may [add tickets to your registration](#).

Friday, November 9

8:00AM - 11:30AM

Registration Open

7:30AM - 9:30AM

Continental Breakfast



9:00AM - 3:00PM

COSCAP Annual Fall Conference 

[Learn More](#)

9:00AM - 10:15AM: PANEL SESSION VII

New Role for Collaboratives: Regional Responses to District Needs

School Law 201

Very Early Education: An Ounce of Intervention Beats a Ton of Cure

Role of the Chair

Planning for Continuous Improvement

MIAA Mission and Core Values: Updating the Work of the Blue Ribbon Committee

Cyber Liability and how it can Affect your District

Why we Need Trauma-Sensitive Schools

Families in Crisis: Addressing the Social-Emotional Needs of Students and Families

Therapy Animals

10:30AM - 11:45AM

General Session

Guest Speaker: [Jim Braude](#) - TV and Radio Host/Commentator

11:00AM - 3:00PM

MASC Delegate Registration

12:00PM: FRIDAY LUNCH PROGRAM

Leadership Luncheon: Legal Update on Equity Lawsuit



Guest Speakers: To be announced!

2:30PM - 5:15PM: DOUBLE SESSIONS

New Member Orientation: Part I

New members who attend Part I and II (Saturday at 9am) will have met the requirements for the mandated new school committee member training
Parliamentary Procedures

2:30PM - 3:45PM: PANEL SESSION VIII

Partnering with Your School Business Manager to Stay Focused on Student Achievement
Linking the Development of Social-Emotional Learning to Quality After-School Care
The Role of the Arts in Social-Emotional Learning
LGBTQ: Safe and Inclusive Spaces
Evaluating the Superintendent
Organizing District Resources in Support of Student Learning

2:45PM - 3:10PM

MASC Resolutions Clinic

3:15PM

MASC Delegate Assembly

4:00PM - 5:15PM: PANEL SESSION IX

Student Vaping: Introduction to E-Cigarettes and Policy Responses
Global STEM: Facing a New Reality of Artificial Intelligence and "Deep" Learning
Early Childhood Education Update

6:00PM - 7:00PM

MASC Life Member/Award Recipient Reception

7:00PM: FRIDAY DINNER PROGRAM 🍴

MASC Leadership Awards & Life Member Banquet

report of the resolutions committee

The MASC Resolutions Committee met on Monday, July 9, 2018 to consider resolutions proposed by member districts and the MASC Board of Directors for consideration at the 2018 Annual Meeting of the Association. Members present were: Devin Sheehan, (Holyoke), Chair; Beverly-Hugo (Framingham), ex officio; Carrie Greene (Mt. Greylock); Irene Feliciano-Sims (Holyoke), Mildred Lefebvre (Holyoke); Jake Oliveira (Ludlow); Jason Fraser (Plympton); Brian O'Connell (Worcester); Laura Fallon (Northampton); William Fonseca (East Longmeadow); Brendan Walsh (Life Member); Kim Hunt (Plymouth); Denise Schultz (Franklin).

The following resolutions were moved forward by the Resolutions Committee and approved by the Board of Directors.

RESOLUTION 1: Rejecting the Arming of Educators (Submitted by the MASC Board of Directors)

WHEREAS: The Massachusetts Association of School Committees has been a strong advocate of providing students, faculty and staff a safe and supportive school and classroom; and

WHEREAS: Attention has been focused recently on the mass killing of students in schools in Florida and Texas; and

WHEREAS: The President of the United States and other policy makers have given support toward equipping educators with firearms;

THEREFORE BE IT RESOLVED that: The Massachusetts Association of School Committees rejects the notion of providing firearms to any educators.

RATIONALE: The safest environment would be to provide additional mental health resources and violence prevention programs in public schools.

RESOLUTION 2: Small and Rural Districts (Submitted by the MASC Board of Directors)

WHEREAS: Massachusetts has a number of small and rural school districts that have special academic, social, financial, and operational needs, and, yet, operate with an enviable measure of success; and

WHEREAS: Some of the factors that create disproportionately severe impact upon small and rural districts are declining population, lower bases upon which to set property taxes, loss of employment, inequitable access to technology including wireless and traditional internet access, costs of transportation, access to social supports and major health care centers, and isolation of the population; and

WHEREAS: The already onerous compilation of state regulations imposes an added burden on small and rural districts with small staffs and fewer administrators to comply with the many reporting requirements and standards imposed by the Commonwealth;

THEREFORE BE IT RESOLVED that: MASC call for the creation of a working group to advise the legislature on the best public policy solutions to support small and rural school districts; and further

That this working group propose modifications to the Foundation Budget and other elements of the Chapter 70 financial assistance program; designate specific instances where excessive regulation interfere with the ability of school leaders to direct the academic improvement of children; identify and advise on eligibility for state and federal programs to support public education; and find strategies to ameliorate the impact of forces that jeopardize the growth, stability and success of these school districts; and further

MASC oppose legislation or unlegislated regulations that would attempt to undermine the right of any city, town or regional district to have imposed upon it a mandate to restructure, expand, regionalize, or dissolve its school district without its consent.

RESOLUTION 3: Elimination of the Federal Department of Education (Submitted by the MASC Board of Directors)

WHEREAS: The current Administration has made proposals to merge the U.S. Department of Education with the U.S. Department of Labor to create the Department of Education and the Workforce; and

WHEREAS: The role of the Department of Education is to serve as a fiduciary agent over federal education funding, drive education policy for the country and protect the rights of all students; and

WHEREAS: The merger of the two government agencies could diminish the work of the current Education and Labor Department;

THEREFORE BE IT RESOLVED that: the Massachusetts Association of School Committees works with the federal delegation to reject any notion of combining the U.S. Department of Education with other government departments.

RESOLUTION 4: Regional School Transportation (Submitted by the MASC Board of Directors)

WHEREAS: Among the transportation cost concerns for regional school districts is the lack of competition for bus contracts for regular day ("yellow bus") services, as well as the steadily mounting cost for special education transportation; and

WHEREAS: M.G.L. c. 71, § 7C prohibits certain uses of regional transportation authorities to provide school district transportation services; and

WHEREAS: Elimination of M.G.L. c. 71, § 7C would free the Regional School Districts and Regional Transportation Authorities to collaborate on plans to provide safe and efficient transportation alternatives that lessen the financial impact on the both the districts and the Commonwealth; and

WHEREAS: The lack of bidders on school transportation contracts requires a deeper analysis by the appropriate state officials;

THEREFORE BE IT RESOLVED that: To promote greater competition for bus service contracts, the Legislature should eliminate M.G.L. c. 71, § 7C, and authorize a deeper analysis of the lack of bidders on school transportation contracts.

RESOLUTION 5: Reporting and Accountability Standards
(Submitted by the MASC Board of Directors)

WHEREAS: The Massachusetts Association of School Committees recognizes and upholds the right of any group to establish and maintain schools so long as such schools are fully financed by their own supporters; and

WHEREAS: Private and home schools should be subject to governmental regulation that assures a minimum standard of instruction under state law; and

WHEREAS: Private schools or other entities that receive public subsidies, funding, or support under state or federal law, whether directly or indirectly, should be held to the same reporting and accountability standards, including the same annual assessments of student proficiency, required of public schools as a condition of continued eligibility to receive public subsidies or funding; and

WHEREAS: Schools that receive any public funding should be subject to the same statutory and constitutional requirements as public schools;

THEREFORE BE IT RESOLVED that: the Massachusetts Association of School Committees works with the legislature and Board of Elementary and Secondary Education to ensure that all students or persons in schools that receive public funds under the authority of the MA Department of Elementary and Secondary Education or a local public school district are held to the same standards and requirements in the Commonwealth of Massachusetts.

RESOLUTION 6: Reproductive Health Education
(Submitted by the MASC Board of Directors)

WHEREAS: The Massachusetts Association of School Committees supports the health of all students; and

WHEREAS: Youth should be committed to feel empowered to make healthy and informed choices about their bodies and their relationships; and

WHEREAS: The Massachusetts Association of School Committees supports a medically accurate and age-appropriate reproductive health curriculum; and

WHEREAS: The Massachusetts Association of School Committees rejects the federal government's plans to redirect funding from evidence-based programs to prevent teen pregnancy to programs that teach abstinence-only and rhythm method-based sex education initiatives;

THEREFORE BE IT RESOLVED that: the Massachusetts Association of School Committees supports evidence-based reproductive health curricula. Further, we call upon the U.S. Department of Education and the Executive Branch to stop their support of abstinence-only education.

RESOLUTION 7: Gender Identity Inclusive Athletic Participation Policy
(Submitted by the Framingham School Committee)

WHEREAS: Public school leaders need to provide educational access and maintain safe environments for all, including LGBTQ students; and

WHEREAS: All students must be protected from discrimination, harassment and bullying; and

WHEREAS: LGBTQ students experience adverse incidents at alarming rates compared to their counterparts; and

WHEREAS: It is the job of the schools to provide safe and supportive environments for optimal wellbeing; and

WHEREAS: There are instances in athletics where LGBTQ students do not have protection nor the opportunity for privacy;

THEREFORE BE IT RESOLVED that: MASC help file legislation which would have the effect of protecting LGBTQ students from discrimination, harassment and bullying by that schools should treat students based on their gender identity, protecting their privacy, providing access to gender-neutral restrooms, locker rooms and private stall showers, using their preferred pronouns, embedding sensitivity training in professional development and providing uniform accommodations.

RATIONALE: The at-risk behavior for LGBTQ students, which includes suicidal ideation, is sharply reduced with some basic interventions. With federal laws that are vague with the protections for our vulnerable students, public schools in Massachusetts should take steps to ensure their protection. With guidance from the legislature, LGBTQ students throughout Massachusetts will have better protections and will have reduced adverse behaviors.

RESOLUTION 8: Sports Wagering

(Submitted by the MASC Board of Directors)

WHEREAS: The General Court, in its effort to fund public education to the full extent of the law, including partially funded and unfunded mandates imposed upon school districts, is limited in its ability to do so by the limits to revenues generated from the current tax codes; and

WHEREAS: Advocates for public education have articulated several important strategies to improve public schools, many of which require additional funding appropriated by the General Court; and

WHEREAS: The Commonwealth has begun implementing casino gambling as a means of generating additional tax revenues; and

WHEREAS: In Nevada, sports wagering has provided an additional element to legalized gambling that has generated additional revenue; and

WHEREAS: A recent decision by the Supreme Court of the United States (*Murphy vs. National Collegiate Athletic Association*) has overturned federal restrictions on wagering on the outcome of sporting events; and

WHEREAS: The Commonwealth has had a long and successful history of administering a public lottery program that is convenient, accessible, and locally based, as well as easily adaptable to accommodating wagering;

THEREFORE BE IT RESOLVED that: the Massachusetts Association of School Committees requests that, should the General Court enact legislation to legalize wagering on sporting events, the General Court, shall commit a portion of the revenues generated from sports wagering to public education.

RESOLUTION 9: Access to Information for Parents and Students Who Are Clients of Special Education *(Submitted by the MASC Board of Directors)*

WHEREAS: The Individuals with Disabilities Education Act (IDEA) is a law that makes available a free appropriate public education to eligible children with disabilities throughout the nation and ensures special education and related services to those children; and

WHEREAS: In the law, Congress states that Disability is a natural part of the human experience and in no way diminishes the right of individuals to participate in or contribute to society. Improving educational results for children with disabilities is an essential element of our national policy of ensuring equality of opportunity, full participation, independent living, and economic self-sufficiency for individuals with disabilities.

WHEREAS: The stated purpose of the IDEA is to ensure that the rights of children with disabilities and parents of such

children are protected, to ensure that educators and parents have the necessary tools to improve educational results for children with disabilities by supporting system improvement activities; coordinated research and personnel preparation; coordinated technical assistance, dissemination, and support; and technology development and media services; and

WHEREAS: Parents are also members of the team during the IEP process and should but do not always have access to the assessments and other information related to their child(ren) with sufficient advance time to review them, consult with experts or advocates, or prepare for meetings at which Individual Education plans are discussed;

THEREFORE BE IT RESOLVED that: MASC urges the legislature to amend state law to require that parents and students be provided with a copy via email or mail of all the assessments that are performed for students in the families' preferred language, at least five days prior to any meeting at which parents and students will review a proposed Individual Education Plan (IEP).

PROPOSAL TO AMEND THE MASC BY-LAWS

The Board of Directors of the Association has recommended to members that the by-laws of the Association be amended as follows:

The following change to Article IX—Meetings of the Association, Subsection 1. Annual Meeting

The annual meeting of the Association, to be known as the Delegate Assembly, shall be held at such hour on such business day, not earlier than September 20 nor later than November 30, in each year and at such place within Massachusetts as the Board of Directors shall determine. Resolutions and other purposes for which an annual meeting is to be held additional to those proscribed by law, by the agreement of the association, and by these by-laws may be specified by the Board of Directors and by written application made to the Secretary-Treasurer **not later than July 1** in any year by at least five active members located in at least two Divisions. Resolutions submitted by a single school committee may be presented to the Delegate Assembly upon approval by the Board of Directors, on the recommendation of the Resolutions Committee. If an annual meeting is not held within the dates specified above, a special meeting may be held upon call by the Board of Directors with all the force and effect of an annual meeting.

The Board asks to amend the by-law by changing the July 1 date (noted in the text in bold face) to no later than **June 1**.

Rationale: Moving the submission date of resolutions to June 1 will give adequate time for the resolutions committee to meet and report out. It also aligns with the submission date for nomination of officers.

**Harvard Public Schools
2018/19 Enrollment
10/01/2018**

Grade	Harvard Residents	Choice Students	Devens Students	Total Students
Pre-K	13			13
K	50		4	54
1	67		6	73
2	59	2	7	68
3	67		8	75
4	65	4	5	74
5	77	4	7	88
HES Totals	398	10	37	445
6	63	7	5	75
7	69	3	8	80
8	59	12	6	77
9	93	6	6	105
10	94	6	2	102
11	77	7	6	90
12	92	13	3	108
Bromfield Totals	547	54	36	637
Totals	945	64	73	1082

3

QUESTION 3: Referendum on an Existing Law

Transgender Anti-Discrimination

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

As required by law, summaries are written by the State Attorney General.

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas

for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

WHAT YOUR VOTE WILL DO

As required by law, the statements describing the effect of a "yes" or "no" vote are written jointly by the State Attorney General and the Secretary of the Commonwealth.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

STATEMENT OF FISCAL CONSEQUENCES

As required by law, statements of fiscal consequences are written by the Executive Office of Administration and Finance.

The proposed repeal of the existing law has no discernible material fiscal consequences for state and municipal government finances.

QUESTION 3: Referendum on an Existing Law

ARGUMENTS ► **IN FAVOR:** Vote YES to keep in place current law that:

As provided by law, the 150-word arguments are written by proponents and opponents of each question, and reflect their opinions. The Commonwealth of Massachusetts does not endorse these arguments, and does not certify the truth or accuracy of any statement made in these arguments. The names of the individuals and organizations who wrote each argument, and any written comments by others about each argument, are on file in the Office of the Secretary of the Commonwealth.

- Keeps Massachusetts welcoming and fair.
- Prevents discrimination in places like stores, restaurants, and hospitals.
- Protects transgender youth and adults.
- Lets transgender people go about their daily lives, including in restrooms, which we all need to use.

We all value safety and privacy, including transgender people. This law has been in place for two years with no increase in public safety incidents. Harassing people remains illegal, and those who commit crimes are still prosecuted.

That's why experts who support the law include:

- Law enforcement, including the Massachusetts Chiefs of Police Association and Massachusetts Major City Chiefs of Police.
- Women's organizations and the Massachusetts Coalition Against Sexual Assault and Domestic Violence.
- The Massachusetts Parent-Teacher Association.

Transgender people are our neighbors, coworkers, and friends who contribute to our thriving communities. A YES vote upholds basic values of fairness, dignity, and respect for all.

Susan Donnelly
Freedom for All Massachusetts
www.freedommassachusetts.org

AGAINST: Voting NO repeals the "Bathroom Bill" law and prevents men from entering women's bathrooms, locker rooms, dressing rooms, and intimate spaces. The law violates the privacy and safety of women by allowing any man identifying as a woman, including convicted sex offenders, to share women's facilities. Under the law, any attempt to block a man from entering the women's locker room, dressing room, or bathroom could result in individual penalties of up to \$50,000 and a year in prison. Businesses are also affected, like a female spa owner who faced a discrimination claim for declining to wax the genitals of a man identifying as a woman. No law should make women and girls feel unsafe and exploit their privacy and security. The MA Legislature passed a law that goes too far, even refusing to include a provision to exclude convicted sex offenders. A NO vote protects women's privacy and safety.

Debby Dugan
Keep MA Safe
400 TradeCenter, Suite 1950
Woburn, MA 01801
339-298-7567
www.keepmasafe.org

FULL TEXT OF QUESTION

Whereas, the deferred operation of this act would tend to defeat its purpose, which is to provide forthwith for protection from discrimination on the basis of gender identity, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:

SECTION 1. Section 92A of chapter 272 of the General Laws, as appearing in the 2014 Official Edition, is hereby amended by inserting after the word "sex", in line 9, the following words:- , gender identity.

SECTION 2. The second paragraph of said section 92A of said chapter 272, as so appearing, is hereby further

amended by adding the following sentence:-

An owner, lessee, proprietor, manager, superintendent, agent or employee of any place of public accommodation, resort or amusement that lawfully segregates or separates access to such place of public accommodation, or a portion of such place of public accommodation, based on a person's sex shall grant all persons admission to, and the full enjoyment of, such place of public accommodation or portion thereof consistent with the person's gender identity.

SECTION 3. Section 98 of said chapter 272, as so appearing, is hereby amended by inserting after the word "sex", in line 3, the following words:- , gender identity.

SECTION 4. (a) The Massachusetts Commission Against Discrimination shall adopt, promulgate, amend and rescind rules and regulations or formulate policies and make

QUESTION 3: Referendum on an Existing Law

FULL TEXT OF QUESTION (continued)

recommendations to effectuate the purposes of this act, including when and how gender identity, as defined in clause Fifty-ninth of section 7 of chapter 4 of the General Laws, may be evidenced.

(b) The attorney general's office shall issue regulations or guidance for referring to appropriate law enforcement agency or other appropriate authority for legal action any person whose assertion of a gender identity is for an improper purpose, as provided in clause Fifty-ninth of

section 7 of chapter 4.

(c) The Massachusetts Commission Against Discrimination and the attorney general's office shall report such rules, regulations, policies, recommendations or guidance to the clerks of the house of representatives and the senate not later than September 1, 2016.

SECTION 5. Sections 2 and 3 shall take effect on October 1, 2016.

	A	B	I	J	K	L	M	N	O	P
88										
89	CSF = Paid for from the Capital Stabilization Fund.	Bond/BAN=Borrowed, Long Term or Short Term Levy= Raised Tax Levy								
90	Cap Excl =Raised thru taxes and paid for in a single year.	Major Cap = See Major Capital Schedule								
91	* Funding Sources for Budget years FY2020 through FY2023 are subject to change									
92										
93										
94	School Dept.									
95	HES - Renovation/Build	Major Cap								
99	TBS-Renovate Cronin Auditorium (lights, Carpet, Curtain Seats & Sound Upgrades)	CSF	100,000	50,000						
100	TBS - Design/Repair or Replace ramp to MS	CSF		240,000						
101	TBS - HEAC Interior Lighting Upgrade (Florescent to LED HEAC)	Grant	100,000							
102	TBS - Replace gym bleachers	CSF	53,000							
103	TBS - Add air conditioning to the AHU for Science Wing	CSF	65,000							
104	TBS - Repair Roof	Devens	80,000							
105	TBS - Replace the Refrigeration System in the Cafeteria, handsinks, floor	Devens	150,000							
106	TBS - Replace AHU and add Air Conditioning to the for south facing	CSF		150,000						
110	TBS - Install HVAC units	CSF			150,000	150,000				
111	TBS - Install card access system, external doors	CSF		100,000	100,000					
112	TBS - Replace Damaged Flooring	Devens				100,000				
113	TBS - Upgrade Network Backbone (Servers, switch, routers)	CSF			150,000					
114	TBS-Renovate the Locker Rooms	Devens		150,000	150,000					
115	TBS-Replace Locker sections	CSF			100,000	100,000	100,000			
116	TBS - Resurface the Tennis Courts and Basketball Courts	CSF						100,000		
117	TBS - Main Office Renovation	CSF						200,000		
118	TBS - Guidance Office Renovation	Devens						100,000		
119	HES - Solar arrays for the roof (HEAC)	Grant								
120	BH-Move and/or Renovate Central Office	Major Cap								
121	CSF/Grants Sub-total, School Submissions:									
122	Devens Sub-total, School Submissions:									
123										
124	Total, All Town & School Requests		1,075,420	677,107	885,795	309,388			2,947,710	
125										
126	Consolidating	FALSE	FALSE	FALSE	FALSE					
127										

Fiscal Management Priority Objectives

DB#2 [The Budget of the District should provide adequate funding for the educational programs and supporting infrastructure.

DB3, DA, DE [The operating budget for the School District is the single largest component of the Town budget. The School Committee and Superintendent recognize that careful development of the budget and subsequent careful management of the budget is essential to the overall fiscal governance of the Town. The District will operate according to generally accepted accounting principals.

DB [The Superintendent is charged by the School Committee to develop an annual operating budget, including all sources of revenue and expense, and a net Omnibus Budget for School Committee approval and in sync with the development of the town wide budget. School Committee and Superintendent will endeavor to support passage of the omnibus budget at Town Meeting. Superintendent will monitor spending on a monthly basis, and notify School Committee of any material variance to the Approved Omnibus Budget or other budget element. Superintendent will regularly forecast end-of-year financials and keep School Committee informed of any material variance. Superintendent will recommend corrective actions to School Committee for approval in the event of variances or changes in the operations of the District. Superintendent will provide an End-Of-Year report to the School Committee.

DE just
say
'period'

DI-
request

ADOPTED: September 11, 2006
REVIEWED: January 23, 2012

Recommend for
elimination

- make sure important parts are
captured in D elsewhere

School Committee Minutes
The Bromfield School Library
Monday, October 15, 2018
6:15 p.m.

Members attending: Mary Traphagen, SusanMary Redinger, John Ruark, Shannon Molloy, Jon Green, and Linda Dwight. Absent: Maureen Babcock.

Mary Traphagen called the meeting to order at 6:15 p.m.

Mary Traphagen read the Vision Statement.

Public Commentary – Nate Finch, Codman Hill Road, Harvard, MA – spoke about his concerns regarding the PTO filing mandatory reports to the state.

Student Report – None

Field Trip Approval

Ms. Lisa Terrio attended the meeting seeking approval to take students in grades 9-12 to Quebec City over the Memorial Day weekend.

SusanMary Redinger made the motion and Mary Traphagen seconded to move that we approve the trip to Quebec City from May 25th to May 27th as presented.

VOTE 5/0

Dr. Dwight presented a request from Rob Cullinane, Nature's Classroom Coordinator to approve the Nature's Classroom trip for next year's fifth grade from September 30th to October 4th 2019.

SusanMary Redinger made the motion and Jon Green seconded to move to approve the Nature's Classroom Trip for Grade 5 to Ivoryton, CT from September 30, to October 4, 2019.

VOTE 5/0

Elementary Special Education Program Presentation

Special Education Coordinator Heather Montalto and Principal Josh Myler presented a summary of the special education services at Hildreth Elementary.

HES School Improvement Plan Vote

Principal, Josh Myler presented the School Improvement plan for Hildreth Elementary School for the 2018/2019 school year.

SusanMary Redinger made the motion and Shannon Molloy seconded to approve the Hildreth Elementary School Improvement Plan as presented.

VOTE 5/0

Superintendent Report

Hildreth Building Project Updates

*Public forum held on September 20th.

*Met with a potential new member of the SBC with construction experience.

*Met as a committee on November 4th.

*Proposed to change the SBC Chairperson to SusanMary Redinger.

Dr. Dwight is recommending that SusanMary Redinger be named Chair of the School Building Committee. The change would allow Dr. Dwight to focus more attention on teaching and learning in the district.

Jon Green made the motion and Shannon Molloy seconded to move to approve the transfer of Chair of the SBC from Dr. Dwight to SusanMary Redinger.

VOTE 5/0

*Arm in Arm Planning Meeting

The religious panel discussion has been moved to October 25th at 7 p.m.

The teachers will be previewing the Teja video in order to plan the roll out to students and the community.

* MOU Regarding Shared Finance Director Position

Recommending to dissolve the MOU, the job of Finance Director could be specific to the town's needs without requiring the employee to gain further certification in school business. This additional certification for School Business Manager is currently held by only one of the applicants who has applied for the position.

*Under the Lights Events Successful

Students and family members joined together to cheer on our sports' teams "under the lights" from Wednesday – Saturday this past week. The Athletic Director, Dave Boisvert, had a vision for this event when he began the position last year, and he held the first annual "under the lights" event last October. He improved on the event this year by adding two more lights and adding a field hockey game.

*Upcoming Events

Religious Panel – October 25th at 7PM in the Harvard Public Library.

Dr. Hill - Presentation on the Danger of Vaping and Marijuana – November 14th at the Bromfield School.

OML Training – November 15th at 5:30 PM in the Cronin Auditorium.

Additional Custodial Coverage Request

Dr. Dwight recommended hiring an additional custodian full-time to help maintain the building cleanliness established over the summer. Dr. Dwight presented data that helped analyze the need for additional staffing at Bromfield due to its square footage.

SusanMary Redinger made the motion and Jon Green seconded to move to approve up to \$43,000 to fund an additional full-time custodian for the current year.

VOTE 5/0

Increased Music Tutor Position Request

Dr. Dwight provided the Committee with information to support increasing the hours of the part-time Music Tutor at Bromfield to full-time for this current school year and in subsequent years.

SusanMary Redinger made the motion and Shannon Molloy seconded to move to approve \$17,180.92 to fund a full-time music tutor.

VOTE 5/0

Nominate a Delegate to MASC Conference - Tabled**Review Enrollment Numbers - Tabled****Align on Superintendent Evaluation Measures - Tabled****Review the 5 Year Capital - Tabled****Policy Review – Tabled**

SusanMary Redinger made the motion and Jon Green seconded to move to table Agenda Items X, XI, XII, XIV and IV.

Review Draft Letter in Response to PTO Request

The Committee discussed and prepared a letter in response to the PTO's request to take action against one of its members. Shannon Molloy spoke to clarify the allegation against her regarding the PTO's Certificate of Solicitation. She requested the School Committee arrange for a training or workshop with MASC to learn how to respond effectively when challenging issue come up at meetings.

Mary Traphagen made the motion and Jon Green seconded to accept the letter that SusanMary Redinger wrote in response to the PTO Boards request.

VOTE 5/0

Grant Approval

The following gifts were presented for approval by the School Committee:

PTO – Listening Center - \$199

Fanfare – Ukuleles - \$2108.92

Fanfare – Digital tuners - \$149.90

Fanfare – Keyboard Amplifier - \$199

Harvard Schools Trust – Bromfield Speech and Debate Team - \$2,000

Harvard Schools Trust – Museum of Science Field Trip - \$1,196

Harvard Schools Trust – Model UN - \$4,325

Harvard Schools Trust – Louisa Alcott performance - \$2392.50

SusanMary Redinger made the motion and Jon Green seconded to accept the gifts from the Harvard Schools Trust, PTO and Fanfare with gratitude.

VOTE 5/0

Agenda Item

Assignment of the Delegate

Review MASC resolutions

Enrollment numbers

Policy

Align on performance measure for the Superintendent

Curriculum presentation

Approval of Meeting Minutes

SusanMary Redinger made the motion and John Ruark seconded to approve the minutes of the September 24th meeting as presented.

VOTE 5/0

Liaison/Sub-Committee Reports

Mary Traphagen Bromfield School Council met and discussed Honors, College Prep and AP courses, and the possibility of limiting the number of AP classes. They took a look at how to make homework more meaningful and read an article about life school balance.

John Ruark reported that DEAC went over their survey and will be presenting to the Devens Management Board in November. HEAC is following up on payment of invoices from the various lighting projects and reviewed their Capital requests.

Dr. Dwight reported that the Athletic Advisory met and discussed the Ann Lee Road field, the “Under the Lights” event, school spirit, communication and changes that need to be considered once construction starts.

Shannon Molloy – HES School Council had their first meeting of the year. They reviewed their norms, elected officers, discussed changes to Parent’s Nights, the heat during the first weeks of school and things they plan to tackle this year.

SusanMary Redinger reported that CPIC approved the relocation of the softball field to Ann Lee Road, the trash compactor and the old library entrance. These three capital items will be voted on at the Special Town meeting next week. CPIC reviewed all department requests and will be sending out follow-up questions next week. The Harvard/Devens Jurisdiction Committee met with Jennifer Benson today.

Open to Interested Citizens and School Committee Commentary –

Adjournment

SusanMary Redinger made the motion and Mary Traphagen seconded to adjourn the meeting at 9:25 p.m.

VOTE 5/0

Respectfully submitted:

Mary Zadroga